

To Members of the Council

Cllr. Roy Denney (Chairman)
Cllr. Janet Forey (Vice-Chairman)

Cllr. Shabbir Aslam
Cllr. Royston Bayliss
Cllr. Dr John Bloxham
Cllr. Lee Breckon JP
Cllr. Nick Brown
Cllr. Nick Chapman
Cllr. Adrian Clifford
Cllr. Cheryl Cashmore
Cllr. Stuart Coar
Cllr. Luke Cousin
Cllr. Tony Deakin
Cllr. Alex DeWinter

Cllr. Susan Findlay
Cllr. Helen Gambardella
Cllr. Hannah Gill
Cllr. Nigel Grundy
Cllr. Paul Hartshorn
Cllr. Richard Holdridge
Cllr. Mark Jackson
Cllr. Becca Lunn
Cllr. Antony Moseley
Cllr. Les Phillimore
Cllr. Terry Richardson
Cllr. Ande Savage

Cllr. Tracey Shepherd
Cllr. Dillan Shikotra
Cllr. Mike Shirley
Cllr. Roger Stead
Cllr. Ben Taylor
Cllr. Matt Tomeo
Cllr. Bob Waterton
Cllr. Jane Wolfe
Cllr. Maggie Wright
Cllr. Neil Wright

Dear Councillor,

A meeting of the **COUNCIL** will be held in the Council Chamber - Council Offices, Narborough on **TUESDAY, 18 NOVEMBER 2025** at **5.30 p.m.**. Please find attached a supplemental item that is required for the meeting and is in addition to the agenda and report pack that has already been circulated.

Yours faithfully



Gemma Dennis
Corporate Services Group Manager

SUPPLEMENTAL ITEMS

SECTION 6 - REPORTS FOR DECISIONS

To consider any reports submitted for consideration by Council.

13. Annual Corporate Action Plan 2024-25 (Closure Report) (Pages 3 - 20)

To consider the report of the Business Systems & Information Manager (enclosed).



Annual Corporate Action Plan 2024/25 Closure Report

Blaby District Council - Corporate Action Plan 24-25 (Closure Report)

A great place to live, work and visit.

Enabling Our Communities, Especially Our Vulnerable Residents				
	Description	Expected Completion	Lead	Closure Report Update
Homelessness Prevention	We are committed to maintaining a zero rough sleeping rate. We recognise the need for specialised housing to meet the needs of the most vulnerable members of our community, and pledge to work closely with partners to make this a reality.		Executive Director (Communities)	Homelessness remains one of our most significant challenges as a District and prevention remains one of our corporate priorities. Priority Project updates for this objective are listed below.
To Review and Refresh the Homelessness & Rough Sleeping Strategy	To review the homelessness and rough sleeping strategy 20-25 to ensure it reflects the current needs and approaches for Blaby District	Completed	Executive Director (Communities)	The revised Homelessness and Rough Sleeping Strategy 2025–2030 was formally approved and adopted by the Council in February 2025. This strategy sets out the Council's priorities and actions to prevent homelessness, reduce rough sleeping, and provide appropriate housing support over the next five years.
Temporary Accommodation Units	Utilising 1.4 million of LAHF2 funding to purchase and manage 16 units of accommodation to support our most vulnerable residents	Ongoing	Housing Services Team	A total of 15 properties continue to be used as temporary accommodation. These homes have provided many households with much-needed self-contained housing while they wait for a permanent solution. In accordance with the LAHF2 funding agreement the Council is currently identifying a 16th property, which will be used to support a resettlement household.
Equalities, Diversity & Inclusion In Service Design & Access	Our communities are diverse and so are their needs and preferences. We will do all that we can to meet these needs. We will embrace the positive power of technology to combat exclusion from services and communities, ensuring everyone has equal access to the information and help they need, regardless of their individual circumstances.		Executive Director (s151)	Priority Project updates for this objective are listed below in relation to our ambition to combat exclusion and provide equal access to all.

Deliver the Blaby District Objectives and Delivery Plan for Equalities, Diversity and Inclusion (EDI)	We will explore the development and utilisation of customer experience groups to ensure that the services we provide are user friendly and inclusive of needs.	Ongoing	Customer Insights, Experience and Engagement Team	<p>Of those objectives set out within the Blaby District Council EDI delivery plan four of the five which were committed to being delivered within a set timeframe have been completed. The remaining objective will be delivered following our successful transition to an in-house ICT service. It feels important to note that the Council's commitment to equality and diversity goes beyond the equality objectives which are set in line with the Public Sector Equality Duty. We are determined to do more than just meet our statutory obligations. We are committed to continuing to promote equal opportunities, and we respect and acknowledge the diversity of staff, councillors, and the wider community we work with. In doing so we will continue to:</p> <ul style="list-style-type: none">- Train, inform, communicate and advise with the aim of continuously developing awareness around EDI and specifically training on the Equalities Impact Assessment (EIA) process to ensure the culture at Blaby District Council (BDC) always considers the needs of communities and colleagues when implementing a change.- Continue to explore and develop our corporate approach to EDI
Develop a Digital Clinic	We will explore developing a Digital Clinic for customers to learn basic core computer knowledge and skills and work with Parish Councils to explore an offer of accessible sessions within the Community	Completed	Customer Insights, Experience and Engagement Team	<p>Completed at mid-year update. See below for the mid-year progress update.</p> <p>In recognition of the increasing demand for self-service and digital access across our District we have successfully delivered a pilot scheme with 'Multiply' for Digital Clinics which as a result is being rolled out across Leicestershire with other councils.</p> <p>Our first Blaby District Council Digital Clinic was successfully delivered across two dates in April 2024 and was fully subscribed. The second clinic recently took place in Braunstone in October 2024.</p>
Community Health & Well-Being Plan	The Blaby District Community Health and Wellbeing Plan brings together a wider range of partners with the common purpose of improving the health and wellbeing of the local population.		Executive Director (Place)	The success of the plan will continue to be built upon in the coming year. Priority Project updates for this objective are listed below.
Develop the Blaby District Community Health & Wellbeing Plan	Development of the action plan will inform future projects within this work programme.	Completed	Health, Leisure & Tourism Team	<p>Completed at mid-year update. See below for the mid-year progress update.</p> <p>Plan in place and agreed with partners. Plan being delivered.</p>
Key Standalone Projects				Priority Project updates are listed below.
Lightbulb Services 2024-29.	Review role and governance of the Lightbulb service, with a partnership focus and robust financial position to be established. Produce a clear road map identifying which of the pilots will be integrated into the service and how they will be funded.	Completed	Executive Director (Communities)	<p>Completed at mid-year update. See below for the mid-year progress update.</p> <p>Business case to consider the service delivery structure of the Lightbulb Service going forward has been completed and shared with Partners. Recommendations within the business case are to improve the service to the customers in Leicestershire. At the time of writing this update confirmation on whether the proposed service improvements is still awaited from partners.</p>

Enhancing & Maintaining Our Natural & Built Environments

	Description	Expected Completion	Lead	Closure Report Progress Update
Council Net Zero 2030	In an effort to be a responsible and exemplary organisation, and in response to the global climate change crisis, Blaby District Council aims to reduce its carbon emissions to 'Net Zero' by 31 March 2030. The collection of projects and initiatives within this work programme are contributing to that aim.		Executive Director (Communities)	We remain committed to our target to reduce our carbon emmissions to Net Zero by 2030. Priority Project updates for this objective are listed below.
Deliver the DEFRA Lets Go Electric Project	Delivery of DEFRA's 'Let's Go Electric' air quality grant with the testing and procurement of an electric compact sweeper.	Completed	Fleet Services Team / Environmental Services Team	<p>Completed at mid-year update. See below for the mid-year progress update.</p> <p>In September this year the Council completed its procurement and purchased a fully electric compact sweeper with funding from Defra's air quality grant.</p> <p>Not only is the machine cleaner and greener but is now a much quieter operation and its early starts are no doubt welcomed by residents and businesses.</p> <p>The new compact sweeper is a firm favourite with staff operating and are proud to be using state of the art technology that's helping to reduce carbon emissions and contribute to the Councils net zero targets.</p>
Go Net Zero at the Depot (Solar Panels & EV Charging)	Adaptations to the council depot to contribute towards our ambition to be carbon neutral by 2030. This will include installation of solar panels to provide power and lighting (heating which will be considered at a later stage) and electric vehicle charging infrastructure to facilitate the gradual evolution towards an electric fleet.	Completed	Transformation Team / Property & Assets Team	<p>The solar panel installation project at the depot has now been successfully completed on time and within budget. Following excellent progress during the design phase, installation began in December and was completed ahead of schedule, with the system commissioned and generating solar power as early as February 2025.</p> <p>A fully operational system allowed us to begin harnessing renewable energy before the spring, positioning us to maximise solar generation through the summer months. As a result, we are already seeing significant benefits, with electricity bills projected to reduce by up to 70% over the next financial year.</p> <p>Beyond the financial savings, this project marks a major step forward in our commitment to sustainability and contributes directly to our net zero goals by reducing reliance on grid electricity and increasing our use of clean, renewable energy.</p>

Transform an End of Life Bin Lorry Into a New Electric Equivalent	Conversion and full refurbishment of an end of life diesel powered bin lorry to an electric equivalent.	Completed	Fleet Services Team	<p>The end-of-life diesel bin lorry has now been successfully reborn as a fully electric vehicle and is in full-time operational service. Thanks to the Environmental Services Team securing £350,000 from Defra, and the Fleet Team's expert handling of the procurement and conversion process, the project has delivered on its promise.</p> <p>The vehicle is performing reliably with the conversion already delivering tangible benefits, including cleaner air locally and lower energy costs. This marks a major milestone in our journey toward a greener fleet and more environmentally sustainable operations.</p>
District Net Zero 2050	Blaby District Council aims to work with businesses and residents within the District to support the reduction in their carbon footprint with the aim of reaching Net Zero by 2050. The collection of projects and initiatives within this work programme are contributing to this aim.		Executive Director (Communities)	We remain committed to taking steps to support everyone in the district to meet our target to reach Net Zero for the District by 2050.Priority Project updates for this objective are listed below.
Leisure Facilities - Solar Panels	Delivery of solar panels at Enderby Leisure centre	Completed	Health, Leisure & Tourism Team	<p>In September 2025 a total of over 490 solar panels were installed on the centre's roof, with an estimated annual generation of around 202,699 kWh of renewable electricity. This output is expected to save approximately 39 tonnes of CO₂ each year, directly reducing grid demand and energy costs.</p> <p>The £249,000 project was jointly funded through £140,000 from the UK Shared Prosperity Fund and £109,000 of Council investment. Installation and commissioning were completed to specification and within approved budget. Following grid connection, the system has been added to the Council's energy monitoring platform to track real-time generation, savings and carbon performance.</p>
Adopt & Increase Biodiversity	Ensure that we embrace the opportunities that the new biodiversity legislation brings in terms of compliance of developers with the legislative requirements and enhancement of our open spaces.		Executive Director (Place)	<p>The new legislative requirements for BNG have now been implemented.</p> <p>The Blaby team will continue to explore opportunities for working with local businesses and developers to explore BNG habitat banking opportunities across the district. Priority Project updates for this objective are listed below.</p>
Be Ready for Implementation of National Legislation on Biodiversity Net Gain	Under the Environment Act 2021, all planning permissions granted in England (with a few exemptions) will have to deliver at least 10% biodiversity net gain from an as yet unconfirmed date, expected to be in November 2023.	Completed	Planning Development Services Team	<p>Completed at mid-year update. See below for the mid-year progress update.</p> <p>This project is now completed as the Council (in its role as the Local Planning Authority) are ready for the implementation of Biodiversity Net Gain (BNG). This has involved significant work behind the scenes relating to both the implementation of additional software and other new processes, as well as work with stakeholders; particularly that of Leicestershire County Council Ecology, with whom we have an SLA with. This has culminated in members at Planning Committee on 31st October 2024 resolving to approve our first application which included mandatory BNG.</p>

Assess Viability of Bio-diversity Net Gain Habitat Bank Potential	Undertake an evaluation of the council's land, where appropriate, to determine the feasibility of delivering Bio-diversity Net Gain (BNG) opportunities.	Completed	Parks & Open Spaces Team	<p>Following a detailed review by a specialist consultancy over the past twelve months, we now have a clearer understanding of the potential for biodiversity net gain (BNG) across all of the Council's strategic sites including Jubilee Park, Fosse Meadows, Glen Hills nature Area, The Osiers, and Countesthopre Country Park.</p> <p>As expected, the final reports have not identified any significant opportunities to generate BNG credits. This is primarily due to the nature of these sites being publicly accessible, which limits their suitability for habitat banking. BNG returns tend to favour locations where human access is restricted, allowing nature to thrive undisturbed.</p> <p>The conclusion is that BNG opportunities are limited on our strategic sites, and while these areas continue to provide valuable public and ecological benefits, they are unlikely to contribute meaningfully to BNG credit schemes. We will continue to explore alternative approaches to support biodiversity and environmental enhancement across the district.</p>
Parks & Open Spaces Strategy	To ensure delivery of the new open spaces strategy, with the vision of ensuring our parks and open spaces are sustainable, high quality, accessible and provide value to people, place and nature.		Executive Director (Section 151)	Priority Project updates for this objective are listed below to assist us to meet our aim to provide high quality and sustainable open spaces.
Manage Fosse Meadows More Sustainably	To explore options for alternative delivery models for maintenance and improvement via partnership or custodianship working; including the introduction of car parking charges and other commercial opportunities.	Completed	Parks & Open Spaces Team	<p>Following Council approval the 25-year lease with Green Circle was formally signed in March 2025. This milestone enables Green Circle to access funding streams not available to the Council, supporting their long-term vision for Fosse Meadows Country Park.</p> <p>Since the lease was signed, several funding bids have already been submitted, and Green Circle has made strong early progress on a number of initiatives, including:</p> <ul style="list-style-type: none">- The introduction of a long-term woodland management plan to enhance biodiversity and sustainability.- Hosting “Meet the Team” days to engage with the local community and build awareness of their work.- The re-introduction of a volunteer scheme, encouraging public involvement in park maintenance. <p>While the outcomes of the funding bids will be known over the next financial year, the Council will actively support the transition by assisting with limited essential maintenance activities to ensure continuity and a smooth handover.</p> <p>This marks a promising start to a new chapter for Fosse Meadows, with community, conservation, and education at its heart.</p>

Deliver Car Parking Improvements to Bouskell Park	To consider options to provide car park improvements on Bouskell car park, including the introduction of car parking charges.	Completed	Parks & Open Spaces Team	<p>The car park upgrade project, funded by £440,000 from the UK Shared Prosperity Fund, has now been completed on time and within budget. The improvements have significantly enhanced the site, including:</p> <ul style="list-style-type: none">- Increasing capacity from 20 to 32 spaces, helping to accommodate more visitors.- Implementing parking charges at the same time as completion, supporting the long-term financial sustainability of our parks.- Installing a new permeable surface, improved lighting, new signage, and enhanced landscaping, all contributing to a safer and more welcoming environment. <p>The project also delivered major enhancements to the park entrance, resolving a long-standing issue of flooding on the highway. A flood alleviation scheme within the park was also introduced to improve the overall visitor experience, particularly during wetter months.</p>
National Waste Collection Reform	To ensure we are able to deliver the new Government requirements with respect to food waste and have adequate funding in place to ensure effective and efficient provision of service.		Executive Director (Section 151)	This initiative and legislative requirement provides a considerable change in delivery of our waste services. Priority Project updates for this objective are listed below.
Implementation Plan for Food Waste Collections	New national government policy on waste collections has mandated the introduction of separate weekly food waste collections by 1 April 2026. A full implementation plan will be developed and shared with members and the public to ensure engagement and sustainability of approach.	Completed	Waste Operations Team / Fleet Services Team	<p>We're pleased to report that the key building blocks for implementing separate weekly food waste collections are now in place.</p> <ul style="list-style-type: none">- Procurement of both food waste caddies and dedicated vehicles has been successfully completed, ensuring we have the necessary infrastructure to support the new service.- Staff and Trade Union engagement has been a priority, and we were pleased to facilitate a visit to another local authority already operating separate food waste collections. This provided valuable insights and helped build confidence in the upcoming changes. <p>With these foundations laid, we are now ready to move forward with implementation. The service is scheduled to go live by 30 March 2026, on track to meet the statutory requirement in April.</p> <p>This marks the end of the planning and procurement phase and the beginning of operational delivery. We'll continue to keep stakeholders informed as we move into the next stage.</p>
Key Standalone Projects				Priority Project updates are listed below.
Compliance with new Building Act 2022 Regulations	Fulfil the responsibilities associated with the Building Act 2022 and future proof the Service to deliver within the new Regulations.	Completed	Leics Building Control Partnership	<p>Completed at mid-year update. See below for the mid-year progress update.</p> <p>All immediate changes required as a result of the new legislation have been actioned e.g. the website and application forms have been updated and all Surveyors have registered with the Building Safety Regulator at the appropriate level. Other impacts of the legislation will be incorporated into business as usual moving forwards.</p>
Review of Air Quality Monitoring Across the District and Develop Renewed Action Plan.	Review of AQ monitoring locations and equipment being utilised across the district to rationalise and reduce equipment where appropriate	Completed	Environmental Services Team	<p>Completed at mid-year update. See below for the mid-year progress update.</p> <p>The actions outlined following the acceptance of the Annual Status Report by DEFRA have now been completed. A report was approved at Cabinet to revoke the previous AQMA's and approve the new AQMA based on data analysis.</p>

Progress the Local Plan	To continue to deliver the local plan development work to ensure we have an up to date a robust local plan that provides a clear outlook of the forthcoming period.	Ongoing	Planning Development, Policy and Strategy Team	<p>The ongoing development of the Local Plan, in line with the Government's revision of the National Planning Policy Framework (NPPF), has created additional requirements for the Council to respond to.</p> <p>One of these changes relates to transport. In line with the new NPPF, we are undertaking a vision led transport study to identify the magnitude and extent of transport effects associated with our proposed approach to growth.</p> <p>As such the Council now intends to publish the Regulation 19 Local Plan in April 2026. Officers will continue to update members through the member development group and all member briefings.</p>
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Growing & Supporting our Economy

	Description	Expected Completion	Lead	Closure Report Update
Economic Development Framework	The Economic Development Framework brings together all economic development activities that are occurring within the district and considers how they complement each other to maximise the benefits for our residents, businesses and visitors. The framework outlines the following vision for delivery of Blaby District to be a great place to live, work and visit, with a strong, successful economy where everyone can build dynamic businesses, careers and lives, supported in a green and environmentally friendly way, with superb connectivity		Executive Director (Place)	The EDF continues to be used to direct and deliver support for businesses across the district. Priority Project updates for this objective are listed below.
Development of a Detailed Action Plan (Support local businesses and innovation)	A detailed action plan will be produced focusing on how the framework will be delivered that will: provide a programme of initiatives to support innovation and enterprise, help SME's to grow and provide steady employment, and find ways to encourage a diverse range of employment opportunities for BDC residents.	Completed	Community, Business, Work & Skills	<p>BDC has made strong progress in strengthening its business support offer and building the conditions for innovation-led growth. A new partnership model has been established through the Business and Skills Partnership, improving coordination across business networks, skills providers and public agencies. Direct engagement with SMEs has increased through targeted events and one-to-one support, with positive feedback on accessibility and responsiveness. Work to map and communicate the full range of council support to businesses is underway, creating a more consistent and visible offer across the district.</p> <p>This strand remains a long-term priority, with further activity planned over the next 12 months to consolidate business intelligence, develop sector insights and shape tailored interventions. Over the next three to ten years, BDC will continue to enable innovation in key growth sectors, aligning its support with infrastructure investment and digital transformation opportunities.</p>
Development of Clear Pathway of Support (Shape our Work & Skills Programme)	A clear pathway model will be developed detailing the resources and support available to our businesses to help achieve 'better paid' jobs, increase work experience opportunities, link in with schools and higher education facilities, and work to deliver a range of campaigns to help upskill the workforce of the future.	Ongoing	Community, Business, Work & Skills	<p>Significant steps have been taken to define BDC's role in the local skills system and to influence employer-led training provision. The Council has supported collaborative projects that link education, training and employment, with a focus on sectors critical to the district's economic resilience. Baseline data gathering and engagement with local employers are informing a shared understanding of current and future skills needs. Early discussions with training providers and neighbouring authorities have strengthened the foundation for a coordinated skills offer.</p> <p>This work is inherently long-term, with key actions to be delivered over the next 12 months to formalise local partnerships and secure investment for targeted skills interventions. Over the next three to ten years, BDC aims to play a convening role in a dynamic, inclusive labour market that connects residents to opportunity and supports employers to access a skilled workforce.</p>

Growing and Supporting the Green Economy	We will develop a programme of initiatives to support our businesses within the green economy sector.	Ongoing	Community, Business, Work & Skills	<p>We have developed a programme of initiatives and BDC has continued to embed sustainability and carbon reduction within its economic development priorities, with clear links between climate action and economic opportunity. Progress includes the commissioning and delivery of renewable energy schemes, exploration of low-carbon development opportunities on council-owned sites and collaboration with local businesses to promote resource efficiency. These initiatives demonstrate the council's role in shaping a low-carbon local economy.</p> <p>The green economy remains a strategic focus for the next decade. Over the coming 12 months, BDC will advance work on green skills, low-carbon investment and sustainable business growth.</p>
Tourism Growth Plan	The Tourism Growth Plan for Blaby District outlines the ambition, objectives and priorities for managing, developing and promoting tourism in the District. The plan has been developed by the Blaby District Tourism Partnership. The plan's purpose is to focus efforts by the Council, its partners and tourism businesses on the actions which are likely to have the most benefit for the visitor economy of Blaby District.		Executive Director (Place)	The Tourism Growth Plan has now been approved and is being used across the district to support and enable growth with tourism partners. Priority Project updates for this objective are listed below.
Review & Refresh the Tourism Growth Plan	The current plan takes us to 2025. A revised plan will be produced to align with the Economic Development Framework and inform the specific work/actions for delivery throughout the term of Blaby District Plan.	Completed	Health, Leisure & Tourism Team	<p>BDC has made strong progress in developing a coordinated approach to the visitor economy, supporting local attractions, accommodation providers, and event organisers to increase visibility and visitor spend. Collaboration with partners has strengthened marketing reach and data capture, enabling clearer insight into visitor patterns and economic impact. The Council has supported promotional campaigns and visitor information improvements, helping to raise awareness of key destinations such as Fosse Park, Everards Meadows, and the district's parks and heritage assets.</p> <p>Tourism remains a long-term growth opportunity for Blaby district. Over the next 12 months, the focus will be on deepening collaboration with local businesses and neighbouring authorities, strengthening digital marketing activity, and measuring economic returns through visitor spend and footfall data. Over the next three to ten years, the Council aims to position the district as a recognised leisure and short-stay destination within Leicestershire, supporting local employment and reinforcing Blaby's wider economic development objectives.</p>

Keeping You Safe & Healthy

	Description	Expected Completion	Lead	Closure Report Update
Active Travel Strategy	This Strategy will set out plans for enabling further active travel in the District.		Executive Director (Place)	The Active Travel Strategy was approved in May 2024 and is now used to direct the actions of the organisation and partners to support delivery of Active Travel initiatives. This includes providing direction to the planning department to inform S106 infrastructure delivery conditions. Priority Project updates for this objective are listed below.
Develop an Active Travel Strategy	We will develop an active travel strategy which is sustainable and supports our Blaby District Plan.	Completed	Health, Leisure & Tourism Team	Completed at mid-year update. See below for the mid-year progress update. The strategy was approved in May 2024 along with an action plan that is enabling delivery.
Local Cycling and Walking Infrastructure Plan	This plan will set out proposed route improvements for securing investment.		Executive Director (Place)	The LCWIP was agreed in year and is now used to inform active travel infrastructure investment priorities across the district. Priority Project updates for this objective are listed below.
Develop a Blaby District Local Walking & Cycling Infrastructure Plan (LCWIP)	To develop a Walk and Ride Strategy and a Local Cycling and Walking Infrastructure Plan (LCWIP) which provides evidence of routes for improvement which can then be included in bids for external funding. This will support our target in relation to having more people within Blaby District being active and our Net Zero ambitions.	Completed	Health, Leisure & Tourism Team	Completed at mid-year update. See below for the mid-year progress update. The LCWIP has been prepared and is being used in conjunction with the Active Travel Strategy to inform active travel infrastructure requirements.
Deliver a New Route From Lubbethorpe to Leicester City	Work with Leicester City Council to deliver a new route from Lubbethorpe to Leicester City.	Ongoing	Health, Leisure & Tourism Team	Although the physical delivery lies with external partners, BDC's ongoing engagement helps shape design, connectivity, and visitor linkages that will benefit the district in the long term. The Council remains committed to influencing the project's successful delivery and aligning it with the district's broader objectives for tourism, active travel and sustainable growth.
Secure Funding for further priority routes identified in the LCWIP.	Work with funding providers to secure further funding.	Ongoing	Health, Leisure & Tourism Team	Whilst we have not secured further funding BDC has continued to advocate for investment in the district's active travel network, working closely with Leicestershire County Council to promote the delivery of priority routes identified in the LCWIP. While the Council has been proactive in supporting scheme development and identifying local opportunities, funding decisions and delivery responsibilities sit with the County Council and central government. Escalating infrastructure costs and limited national allocations have constrained progress, with government funding directed to County-level priority sites. Despite this, BDC remains engaged at a strategic level, ensuring that the district's priorities are recognised and ready to progress when future funding rounds become available.

Playing Pitch Strategy	The strategy provides a clear, strategic framework for the maintenance and improvement of all formal outdoor playing pitch and accompanying ancillary facilities. It recommends priority projects for the District which could be realised over the Local Plan period.		Executive Director (Place)	The Playing Pitch Strategy was approved in year and is now used to direct the actions of the organisation and partners to support delivery of playing pitch facilities. This includes providing direction to the planning department to inform S106playing pitch infrastructure conditions. Priority Project updates for this objective are listed below.
Develop a new Playing Pitch Strategy for Blaby District	The existing plan requires refreshing and developing for our current requirements.	Completed	Health, Leisure & Tourism Team	Completed at mid-year update. See below for the mid-year progress update. The strategy was completed in June 2024 and is being used by teams across BDC to inform playing pitch requirements and developments. The strategy will form one of the core documents as part of the Local Plan.
Community Safety Partnership Work Plan	The plan sets out the work that will be undertaken to meet our statutory duties under the Community Safety requirements.		Executive Director (Communities)	The Community Safety Partnership continues to deliver a wealth of work around three key areas of focus within the Community Safety Strategy: Protecting and Supporting People, Reducing Offending and Re-offending and Preventing and Reducing Serious Violence.Priority Project updates for this objective are listed below.
Community Safety Consultation	Deliver the annual residents and partners survey to inform the Community Safety Partnership action plan.	Completed	Community Safety & Resident Support Team	Working with the Violence Reduction Network (VRN) the development of the work plan for the delivery of the Community safety Partnership has been enhanced as a result of delivering the consultation.
Develop the Community Safety Action Plan	Draft and agree the action plan setting out what we will do to meet our Community Safety objectives.	Completed	Community Safety & Resident Support Team	Completed at mid-year update. See below for the mid-year progress update. Working with members of the Community Safety Partnership the work plan has been agreed outlining the key areas of work the partnership is focusing on and the delivery mechanisms for the most effective impact.
Contaminated Land Strategy	The Contaminated Land Strategy sets out how the authority approaches the management, mitigation and monitoring of contaminated land within the district.		Executive Director (Communities)	The Strategy has moved into the monitoring stage. Priority Project updates for this objective are listed below.
Huncote Leisure Centre Landfill Site Management Plan	Development of a programme for management of the site now and into the future. Detailing anticipated works required and associated costings.	Completed	Environmental Services Team	Completed at mid-year update. See below for the mid-year progress update. This action is now completed. A site management plan has been finalised for the next 5 years with capital funding identified and a contractor appointed to deliver the management plan for the site throughout that duration.

Southey Close & Sandhill Drive Management Plan	Development of a programme for management of the site now and into the future. Detailing anticipated works required and associated costings.	Completed	Environmental Services Team	<p>Working in conjunction with our specialist contractor both sites at Southey and Sandhill currently continue to be monitored on a monthly basis until the new year. This will allow us to compile a full annual data set for each site providing a better baseline for analysis to guide a long term management plan for both sites.</p> <p>We plan to undertake some further testing focusing on CO2 levels at the Southey site in the new year and will look to reduce monitoring from monthly to bi-monthly or quarterly once data analysed and confirms that this is appropriate.</p> <p>Monitoring is to continue at the Sandhill site, but we will be looking to reduce the frequency of visits in the new year as long as data analysis shows this is appropriate.</p>
Key Standalone Projects				Priority Project updates are listed below.
Progress the Viability of Lubbesthorpe Leisure Facility	Work with Planners, Developer, Sport England, Football Foundation and Lubbesthorpe Parish Council to take forward an options appraisal and delivery of preferred leisure option.	Ongoing	Health, Leisure & Tourism Team	<p>BDC continues to work proactively with key partners to influence the future provision of leisure facilities within the New Lubbesthorpe development. The Council has maintained consistent engagement through planning and partnership forums to ensure that the long-term needs of residents are reflected in the site's infrastructure and community offer. Early discussions have focused on the potential for a multi-use leisure and health facility, aligned with the district's wider leisure and wellbeing priorities.</p> <p>Council continues to play an active role in shaping proposals and advocating for investment through the developer's Section 106 obligations. The focus over the next period will be to maintain strategic influence, secure clarity on delivery timelines and ensure that any future facility supports both the growing Lubbesthorpe community and the wider district's leisure strategy.</p>

Ambitious & Well Managed Council, Valuing Our People

	Description	Expected Completion	Lead	Closure Report Update
Financial Sustainability for Blaby District Council	This work programme contains the actions required to demonstrate the Council's ability to fund its current and future services, including the adequacy of reserves, and the approach to identifying savings to close the forecast budget gap.		Executive Director (Section 151)	Priority Project updates for this objective are listed below to ensure the sustainability of the Council's finances.
Budget Gap - Financial Plan	<p>Develop a business plan to support our Medium Term Financial Strategy and address our budget gap.</p> <p>Linking to our key strategies such as transformation and commercialisation, the plan will clearly articulate how to address the budget gap within our budgets and the expected growing demands for our services</p>	Completed	Finance Team	The MTFS was reviewed and an update presented to Council in February 2025. The Fair funding review and Business Rates baseline reset is expected to impact the funding that The Council will receive and the business rates that can be retained by the Council from 2026/27. The MTFS will continue to be reviewed and updated as further information becomes available.
Resident Survey and Budget Consultation	Carry out online and offline consultation and share results with the public and utilise feedback in the delivery of our services	Completed	Communications Team	The Resident Survey analysis and final results were published on the website in October 2024. Budget consultation was undertaken in January/February 2025 and the views expressed helped to inform the Council Tax setting process.
Transforming Blaby Together	Transforming Blaby Together is our over-arching response to the challenges that we face as a council. This Strategy and its associated work programme is to enable the authority to adopt a culture of continuous improvement to facilitate opportunities and different ways of working to drive operational effectiveness and build in cost effective efficiencies.		Executive Director (Section 151)	This Council wide initiative has widespread support and commitment. Priority Project updates for this objective are listed below.
Deliver the Blaby District Objectives and Delivery Plan for Transformation	We will refine our Project Management and Business Planning Frameworks. We will continue to use and embed these to ensure all our activities are joined up and deliver what they should when it is needed	Completed	Transformation Team	<p>Our project management framework is fully embedded with project delivery being monitored, and assurance provided by our monthly Programme Board.</p> <p>We continue to deliver our Transforming Blaby Together Strategy, using our four Pillars of Transformation; Customers at our heart, Challenge the way we work, Financial resilience and Prioritise digital, to provide structure and focus for this work.</p>

Deliver the Blaby District Objectives and Delivery Plan for People and Organisational Development	To develop a programme of support and learning for our employees to ensure we develop, recruit and retain our people.	Ongoing	Human Resources	Our commitment to developing our people continues to grow with us seeing a number of colleagues completing a variety of Leadership and Management courses, further cohorts in progress, and a waiting list eager to start. We have continued to have a successful prescence on both East Midlands Challenge Event and the District Councils' Network (DCN) Staff Development Programme.Our ambition to be one of the great places to work in Blaby District continues to be front and centre of our bid to transform and improve our recruitment journey. Moving into 2025/26 this will include (but not be limited to) exploring the potential impact of Local Government Reform (LGR) on our workforce and how we can achieve sustainable recruitment and retention alongside providing our people with support, skills and tools to adapt to change and prosper in a new organisation. This programme has been developed as opportunities have arisen and we will continue to grow this as we have recently secured a specialist Learning and Development Officer.
Deliver the Blaby District Objectives and Delivery Plan for Customer Insight, Experience and Engagement	This plan showcases Blaby District Council's commitment to our customers with guiding principles and aims for how our customers and service users will connect with us. Placing our customer at the heart of everything we do and recognising the importance of the diversity of customers' needs across Blaby District	Ongoing	Customer Insight, Experience and Engagement	<p>The Customer Insights, Experience and Engagement Service continues to go from strength to strength. The service expanded its data driven approach to gain valuable insights into our customer service delivery model enabling us to draw even greater focus to putting the customer at the heart of everything we do. Blaby District Council, like others local authorities and central government, has made more and more of its services available online, and this shift to prioritise digital will continue. Increasing the number of residents who regularly 'self serve' rather than choosing to phone or visit council offices. will help us to target our resources more effectively to prioritse the people and communities who need help and support most.</p> <p>We also understand that self-serve and accessing online services is not for everyone. Our communities are diverse and so are their needs and preferences, we will continue to do all that we can to meet these.</p> <p>We are committed to continuing to deliver on our aim of providing all our customers with an excellent service and in doing so we will:</p> <ul style="list-style-type: none">- Continue to revisit our approach to managing customer demand to ensure our customer contact operating model is the most efficient and effective way of meeting our customers' needs- Continue to adopt a prioritise digital approach; working in collaboration with our new in-house ICT team and internal digital subject matter experts to increase online availability which will reduce service delivery costs through efficiency savings. Thereby working together to continue to develop a self-serve digital pathway to meet our customer needs- Work in collaboration with our new in-house ICT team and internal digital subject matter experts to support researching and exploring artificial intelligence (AI) solutions for customers looking for simple advice and/or factual information- Explore the re-design of services to improve the customer experience journey and value for money, prioritising services which have a high volume of customer interaction, and/or where we want to improve customer experience and engagement
Commercial Strategy	Planned activities that sit within the priority action plan contained within our Commercial Strategy.		Executive Director (Section 151)	We continue to deliver against the Strategy. The Priority Project updates for this objective are listed below.
Options Appraisal of Strategic Assets	We will continue to review our assets and develop plans to reflect the needs of the district	Completed	Property & Assets Team	The review is completed and several strategic sites including the sale of land on South Drive and the development of proposals for Hayes Gardens is ongoing.

Disposal of Open Spaces	Continue with programme to sell or transfer land that is surplus to requirements, in line with the Parks and Open Spaces Strategy.	Ongoing	Parks & Open Spaces Team	<p>In January 2024, the Council adopted a new Parks and Open Spaces Strategy, setting out a clear vision for how our green spaces can best serve their communities. A key part of this strategy is the transfer of selected open space assets to parish councils, empowering local stewardship. Following the Council's resolution in November 2024, the transfer process for Southey Close Recreation Ground and Jubilee Park to Enderby Parish Council, and Thurlaston Allotments to Thurlaston Parish Council, is now well underway.</p> <p>All pre-transfer works have either been completed or mutually agreed upon, and the matter is now with the respective legal teams. The conveyance process is actively progressing and is expected to conclude within the 2025/26 financial year. While conveyancing can be inherently complex and time-consuming, the current momentum reflects strong collaboration and commitment from all parties involved. This ensures the process remains on track and continues to move forward with purpose.</p>
ICT Service Provision Improvement	To ensure that the ICT provision for Blaby District Council is robust, reliable and the infrastructure is fit for purpose. In addition, the Blaby ICT provision should support Blaby to realise future digital ambitions.		Executive Director (Section 151)	Significant progress has been made in this year toward ensuring that our ICT provision is robust reliable and fit for purpose. Priority Project updates for this objective are listed below.
SharePoint Roll Out	Implementation of Sharepoint and OneDrive	December-25	Blaby ICT	As a result of the strategic decision to in house ICT services, there was a period of review of this project. Out of that review a decision was made to pause the data migration of remaining files to SharePoint to reduce risk during the transition period. The ICT transition was completed on 1st July 2025, and as such the remaining files were passed over ready for migration into SharePoint. There will now be a period of stabilisation undertaken which includes the final migration of these files to SharePoint which will complete the workstream. Expected completion is Q4 25
Ensure Our ICT Provision Meets the Needs of the Business	To review the service and implement any actions identified as part of this review.	Completed	IT Business Partner	The ICT transition was completed on 1st July 2025, and there will now be a period of stabilisation undertaken to reach steady state as defined in the exempt Council report of February 2024.

Corporate Communications Strategy	Development of the Strategy for delivery of Internal and External Communications		Executive Director (Communities)	Delivery of a Strategy for Internal and External Communications is essential. Priority Project updates for this objective are listed below.
Development of Strategy & Action Plans	Develop Corporate Communications Strategy and Action Plan	Completed	Communications Team	The Communications Strategy which sets out the councils strategic communication priorities, was delayed due to work on LGR, but was finally completed and approved by Senior Leadership Team during Quarter 1 of 2025/26.
Key Standalone Projects				Priority Project updates are listed below.
Develop our 'Place' Narrative.	Develop our place narrative and identify next steps with ensuring this is a shared vision and utilised to sell the area to visitors, businesses and our communities.	Completed	Executive Director (Place)	Completed at mid-year update. See below for the mid-year progress update. The completion of a Place Narrative has now provided BDC with opportunities to further shape how the narrative can be used to raise the profile of the district and to improve pride in place. This further work will form part of the delivery objectives within the 25/26 action plan.
Ensure We Review Our Response To Emergencies & Apply Lessons Learnt.	To ensure our emergency plan is fit for purpose, that we apply it effectively and that we review all emergencies to ensure we learn from lessons in our response.	Completed	Executive Director (S151)	<p>In January 2025, exactly one year after Storm Henk, the district was once again impacted by a severe storm event. Our response was effective and well executed, drawing on lessons learned and enhanced preparedness. Through external funding, we were able to provide fully funded property flood resilience surveys for around 70 affected households. These surveys offered professional advice and practical, fully costed measures to help residents better protect their homes from future flooding.</p> <p>Additionally, we secured further external funding to significantly increase our stock of gel-filled sandbags. This investment has improved our ability to respond rapidly and effectively to flooding incidents, ensuring that we can better support communities at risk.</p> <p>On the business continuity front, all critical plans have been reviewed and tested by our dedicated Business Continuity Officer. Furthermore, our current business continuity arrangements have been assessed through a structured self-assessment process aligned with national resilience standards. This evaluation confirmed that our plans are robust, fit for purpose, and capable of supporting service continuity during disruptive events.</p> <p>We remain committed to continuous improvement, collaboration, and resilience-building to safeguard our communities against future emergencies and will continue this into next year with more multi agency exercises planned for 2025/2026.</p>

Citizens Access Module	Procure, purchase, install, configure, train and implement citizens and client access modules (NEC).	Completed	Council Tax & Benefits / Communications Team	The Citizen Access web portal was sucessfully launched to the Public in November 2024. A number of forms are fully automated including Direct Debits, Change in Personal details and Ebilling. The focus going forward and included in the Council Tax and Benefits Service Plan is to work on automating other forms within the system, ensure we are using the system to it's maximum potential and reducing the need for manual intervention.
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