

# Blaby District Plan – Action Plan 2024/2025

## Enabling Our Communities, Especially Our Vulnerable Residents

	Description	Expected Completion	Lead
<b>Homelessness Prevention</b>	We are committed to maintaining a zero rough-sleeping rate. We recognise the need for specialised housing to meet the needs of the most vulnerable members of our community, and pledge to work closely with partners to make this a reality.		Executive Director (Communities)
To review and refresh the Homelessness and Rough Sleeping Strategy	To review the homelessness and rough sleeping strategy 20-25 to ensure it reflects the current needs and approaches for Blaby District	March-25	Executive Director (Communities)
Temporary Accommodation Units	Utilising 1.4 million of LAHF2 funding to purchase and manage 16 units of accommodation to support our most vulnerable residents.	March-25	Housing Services Team

	Description	Expected Completion	Lead
<b>Recognise Equalities, Diversity and Inclusion in Service Design and Access</b>	Our communities are diverse and so are their needs and preferences. We will do all that we can to meet these needs. We will embrace the positive power of technology to combat exclusion from services and communities, ensuring everyone has equal access to the information and help they need, regardless of their individual circumstances.		Executive Director (s151)
Deliver the Blaby District objectives and delivery plan for Equalities, Diversity, and Inclusion (EDI)	We will explore the development and utilisation of customer experience groups to ensure that the services we provide are user friendly and inclusive of needs.	July-24	Customer Insights, Experience and Engagement Team
Develop a Digital Clinic	We will explore developing a Digital Clinic for customers to learn basic core computer knowledge and skills and work with Parish Councils to explore an offer of accessible sessions within the Community	January-25	Customer Insights, Experience and Engagement Team
<b>Community Health and Well-Being Plan</b>	The Blaby District Community Health and Wellbeing Plan brings together a wider range of partners with the common purpose of improving the health and wellbeing of the local population.		Executive Director (Place)
Develop the Blaby District Community Health & Wellbeing Plan	Development of the action plan will inform future projects within this work programme.	March-25	Health, Leisure & Tourism Team
<b>Key Standalone Projects</b>			
Lightbulb Services 2024-29.	Review role and governance of the Lightbulb service, with a partnership focus and robust financial position to be established. Produce a clear road map identifying which of the pilots will be integrated into the service and how they will be funded.	September-24	Executive Director (Communities)

## Enhancing and Maintaining Our Natural and Built Environment

	Description	Expected Completion	Lead
<b>Council Net Zero</b>	To be a responsible and exemplary organisation, and in response to the global climate change crisis, Blaby District Council aims to reduce its carbon emissions to 'Net Zero' by 31 March 2030. The collection of projects and initiatives within this work programme are contributing to that aim.		Executive Director (Communities)
Deliver the DEFRA Lets Go Electric Project	Delivery of DEFRA's 'Let's Go Electric' air quality grant with the testing and procurement of an electric compact sweeper.	September-24	Fleet Services Team / Environmental Services Team
Go Net Zero at the Depot (Solar Panels & EV Charging)	Adaptations to the council depot to contribute towards our ambition to be carbon neutral by 2030. This will include installation of solar panels to provide power and lighting (heating which will be considered at a later stage) and electric vehicle charging infrastructure to facilitate the gradual evolution towards an electric fleet.	March-25	Transformation Team / Property & Assets Team
Transform an end-of-life bin lorry into a new electric equivalent	Conversion and full refurbishment of an end-of-life diesel powered bin lorry to an electric equivalent.	December-24	Fleet Services Team
<b>District Net Zero</b>	Blaby District Council aims to work with businesses and residents within the district to support the reduction in their carbon footprint with the aim of reaching Net Zero by 2050. The collection of projects and initiatives within this work programme are contributing to this aim.		Executive Director (Communities)
Leisure Facilities - Solar Panels	Delivery of solar panels at Enderby Leisure centre	TBC	Health, Leisure & Tourism Team

	Description	Expected Completion	Lead
<b>Adopt and Increase Biodiversity</b>	Ensure that we embrace the opportunities that the new biodiversity legislation brings in terms of compliance of developers with the legislative requirements and enhancement of our open spaces.		Executive Director (Place)
Be ready for implementation of national legislation on biodiversity net gain	Under the Environment Act 2021, all planning permissions granted in England (with a few exemptions) will have to deliver at least 10% biodiversity net gain from a currently unconfirmed date, expected to be in November 2023.	April-24	Planning Development Services Team
Assess Viability of Bio-diversity Net Gain Habitat Bank Potential	Undertake an evaluation of the council's land, where appropriate, to determine the feasibility of delivering Bio-diversity Net Gain (BNG) opportunities.	December-24	Parks & Open Spaces Team
<b>Parks and Open Spaces Strategy</b>	To ensure delivery of the new strategy, with the vision of ensuring our park and open spaces are sustainable, high quality, accessible and continue to provide value to people, place and nature.		Executive Director (Section 151)
Manage Fosse Meadows More Sustainably	To explore options for alternative delivery models for maintenance and improvement via partnership or custodianship working; including the introduction of car parking charges and other commercial opportunities.	March-25	Parks & Open Spaces Team
Deliver Car Parking Improvements to Bouskell Park	To consider options to provide car park improvements on Bouskell car park, including the introduction of car parking charges.	March-25	Parks & Open Spaces Team

	Description	Expected Completion	Lead
<b>National Waste Collection Reform</b>	To ensure we can deliver the new Government requirements with respect to food waste and have adequate funding in place to ensure effective and efficient provision of service.		Executive Director (Section 151)
Implementation Plan for Food Waste Collections	New national government policy on waste collections has mandated the introduction of separate weekly food waste collections by 1 April 2026. A full implementation plan will be developed and shared with members and the public to ensure engagement and sustainability of approach.	December-24	Waste Operations Team / Fleet Services Team
<b>Key Standalone Projects</b>			
Compliance with new Building Act 2022 Regulations	Fulfil the responsibilities associated with the Building Act 2022 and future proof the Service to deliver within the new Regulations.	March-25	Leicestershire Building Control Partnership
Review of air quality monitoring across the district and develop renewed action plan.	Review of AQ monitoring locations and equipment being utilised across the district to rationalise and reduce equipment where appropriate	October-24	Environmental Services Team
Progress the Local Plan	To continue to deliver the local plan development work to ensure we have an up to date a robust local plan that provides a clear outlook of the forthcoming period.	December-24	Planning Development, Policy, and Strategy Team

# Growing and Supporting our Economy

	Description	Expected Completion	Lead
<b>Economic Development Framework</b>	"The Economic Development Framework brings together all economic development activities that are occurring within the district and considers how they complement each other to maximise the benefits for our residents, businesses and visitors.		Executive Director (Place)
Development of a Detailed Action Plan (Support local businesses and innovation)	A detailed action plan will be produced focusing on how the framework will be delivered that will: provide a programme of initiatives to support innovation and enterprise, help SMEs to grow and provide steady employment, and find ways to encourage a diverse range of employment opportunities for BDC residents.	September-24	Community, Business, Work & Skills Team
Development of Clear Pathway of Support (Shape our work and skills programme)	A clear pathway model will be developed detailing the resources and support available to our businesses to help achieve 'better paid' jobs, increase work experience opportunities, link in with schools and higher education facilities, and work to deliver a range of campaigns to help upskill the workforce of the future.	December-24	Community, Business, Work & Skills Team
Growing and Supporting the Green Economy	We will develop a programme of initiatives to support our businesses within the green economy sector.	December-24	Community, Business, Work & Skills Team

	Description	Expected Completion	Lead
<b>Tourism Growth Plan</b>	The Tourism Growth Plan for Blaby District outlines the ambition, objectives and priorities for managing, developing and promoting tourism in the district. The plan has been developed by the Blaby District Tourism Partnership. The plan's purpose is to focus efforts by the Council, its partners and tourism businesses on the actions which are likely to have the most benefit for the visitor economy of Blaby District.		Executive Director (Place)
Review & Refresh the Tourism Growth Plan	The current plan takes us to 2025. A revised plan will be produced to align with the Economic Development Framework and inform the specific work/actions for delivery throughout the term of Blaby District Plan.	March-25	Health, Leisure & Tourism Team

## Keeping you Safe and Healthy

	Description	Expected Completion	Lead
<b>Active Travel Strategy</b>	This Strategy will set out plans for enabling further active travel in the district.		Executive Director (Place)
Develop an Active Travel Strategy	We will develop an active travel strategy which is sustainable and supports our Blaby District Plan.	June-24	Health, Leisure & Tourism Team
<b>Local Cycling and Walking Infrastructure Plan</b>	This plan will set out proposed route improvements for securing investment.		Executive Director (Place)
Develop a Blaby District Local Walking & Cycling Infrastructure Plan (LCWIP)	To develop a Walk and Ride Strategy and a Local Cycling and Walking Infrastructure Plan (LCWIP) which provides evidence of routes for improvement which can then be included in bids for external funding. This will support our target in relation to having more people within Blaby District being active and our Net Zero ambitions.	June-24	Health, Leisure & Tourism Team
Deliver a new route from Lubbethorpe to Leicester City	Work with Leicester City Council to deliver a new route from Lubbethorpe to Leicester City.	March-25	Health, Leisure & Tourism Team
Secure Funding for further priority routes identified in the LCWIP.	Work with funding providers to secure further funding.	March-28	Health, Leisure & Tourism Team
<b>Playing Pitch Strategy</b>	"The strategy provides a clear, strategic framework for the maintenance and improvement of all formal outdoor playing pitch and accompanying ancillary facilities. It recommends priority projects for the district which could be realised over the Local Plan period.		Executive Director (Place)
Develop a new playing pitch strategy for Blaby District	The existing plan requires refreshing and developing for our current requirements.	December-24	Health, Leisure & Tourism Team



	Description	Expected Completion	Lead
<b>Community Safety Partnership Work Plan</b>	The plan sets out the work that will be undertaken to meet our statutory duties under the Community Safety requirements.		Executive Director (Communities)
Community Safety Consultation	Deliver the annual residents and partners survey to inform the Community Safety Partnership action plan.	December-24	Community Safety & Resident Support Team
Develop the Community Safety Action Plan	Draft and agree the action plan setting out what we will do to meet our Community Safety objectives.	June-24	Community Safety & Resident Support Team
<b>Contaminated Land Strategy</b>	The Contaminated Land Strategy sets out how the authority approaches the management, mitigation, and monitoring of contaminated land within the district.		Executive Director (Communities)
Huncote Leisure Centre Landfill Site Management Plan	Development of a programme for management of the site now and into the future. Detailing anticipated works required and associated costings.	March-25	Environmental Services Team
Southey Close & Sandhill Drive Management Plan	Development of a programme for management of the site now and into the future. Detailing anticipated works required and associated costings.	March-25	Environmental Services Team
<b>Key Standalone Projects</b>			
Progress the viability of Lubbethorpe Leisure Facility	Work with Planners, Developer, Sport England, Football Foundation and Lubbethorpe Parish Council to take forward an options appraisal and delivery of preferred leisure option.	March-25	Health, Leisure & Tourism Team

## Ambitious and Well Managed Council, Valuing Our People

	Description	Expected Completion	Lead
<b>Financial Stability for Blaby District Council</b>	This work programme contains the actions required to demonstrate the Council's ability to fund its current and future services, including the adequacy of reserves, and the approach to identifying savings to close the forecast budget gap.		Executive Director (Section 151)
Budget Gap - Financial Plan	Develop a business plan to support our Medium-Term Financial Strategy and address our budget gap.  Linking to our key strategies such as transformation and commercialisation, the plan will clearly articulate how to address the budget gap within our budgets and the expected growing demands for our services.	May-24	Finance Team
Resident Survey and Budget Consultation	Carry out online and offline consultation and share results with the public and utilise feedback in the delivery of our services.	March-25	Communications Team
<b>Transforming Blaby Together</b>	Transforming Blaby Together is our over-arching response to the challenges that we face as a council. This Strategy and its associated work programme is to enable the authority to adopt a culture of continuous improvement to facilitate opportunities and different ways of working to drive operational effectiveness and build in cost effective efficiencies.		Executive Director (Section 151)
Deliver the Blaby District Objectives and Delivery Plan for Transformation	We will refine our Project Management and Business Planning Frameworks. We will continue to use and embed these to ensure all our activities are joined up and deliver what they should when it is needed	April-25	Transformation Team

	Description	Expected Completion	Lead
Deliver the Blaby District Objectives and Delivery Plan for People and Organisational Development	To develop a programme of support and learning for our employees to ensure we develop, recruit, and retain our people.	July-24	Human Resources
Deliver the Blaby District Objectives and Delivery Plan for Customer Insight, Experience and Engagement	This plan showcases Blaby District Council's commitment to our customers with guiding principles and aims for how our customers and service users will connect with us. Placing our customer at the heart of everything we do and recognising the importance of the diversity of customers' needs across Blaby District	April-26	Customer Insight, Experience and Engagement
<b>Commercial Strategy</b>	Planned activities that sit within the priority action plan contained within our Commercial Strategy.		Executive Director (Section 151)
UK Shared Prosperity Fund	Deliver projects funded from year 3 UKSPF allocation.	March-25	Various
Options Appraisal of Strategic Assets	We will continue to review our assets and develop plans to reflect the needs of the district	March-25	Property & Assets Team
Disposal of Open Spaces	Continue with programme to sell or transfer land that is surplus to requirements, in line with the Parks and Open Spaces Strategy.	March-25	Property & Assets Team
<b>ICT Service Provision Improvement</b>	To ensure that the ICT provision for Blaby District Council is robust, reliable and the infrastructure is fit for purpose. In addition, the Blaby ICT provision should support Blaby to realise future digital ambitions.		Executive Director (Section 151)
SharePoint Roll Out	Implementation of SharePoint and OneDrive	December-24	LICTP Partnership
Ensure Our ICT Provision Meets the Needs of the Business	To review the service and implement any actions identified as part of this review.	March-25	IT Business Partner

	Description	Expected Completion	Lead
<b>Corporate Communications Strategy</b>	Development of the Strategy for delivery of Internal and External Communications		Executive Director (Communities)
Development of Strategy & Action Plans	Develop Corporate Communications Strategy and Action Plan	March-25	Communications Team
<b>Key Standalone Projects</b>			
Develop our 'Place' Narrative.	Develop our place narrative and identify next steps with ensuring this is a shared vision and utilised to sell the area to visitors, businesses, and our communities.	September-24	Executive Director (Place)
Ensure We Review Our Response to Emergencies & Apply Lessons Learnt.	To ensure our emergency plan is fit for purpose, that we apply it effectively and that we review all emergencies to ensure we learn from lessons in our response.	March-25	Executive Director (S151)
Citizens Access Module	Procure, purchase, install, configure, train, and implement citizens and client access modules (NEC).	December-24	Council Tax & Benefits/Communications Team