

Corporate Action Plan 2023 - 2024

Objective	A Place to Live, Work and Visit		
Project	Outcome	Completion	Lead
Develop and lead a long term vision for the Blaby District.	A long term vision developed for the district of Blaby, produced in partnership with the residents, businesses and communities it will impact upon.	January 2024	Chief Executive
Develop and lead a long term vision for the Blaby District.	A new corporate plan will be produced clearly setting out the districts aspirations, priorities and with a clear understanding of the actions needed to achieve the priorities.	January 2024	Chief Executive
Develop and lead a long term vision for the Blaby District.	An action plan produced to deliver the new corporate plan for short, medium and long term.	January 2024	Chief Executive
Produce a 'Transforming Blaby Together' strategy which aligns with our Corporate approach to transformation. This strategy will encompass our Blaby 'Customer and Digitilisation' approach/strategy.	A clear strategy which crystalises our approach to Corporate Transformation including our pathway to project prioritisation. Also included will be our customer insights, experience and engagement strategy across all of our business with an action plan focusing on those elements that are the most important to us and our district. This will also convey our approach to digital for Blaby, hard to reach and vulnerable customers, and equalities, diversity and inclusion. We will understand our diverse communities and our Transforming Blaby Together strategy will reflect identified needs and requirements.	October 2023	Transformation Group Manager
Continue to robustly respond to the proposed Hinckley National Rail Freight Interchange	We will continue to invest in the planning service to ensure they are resourced to respond to the HNFRI application process, that we respond at every opportunity and continue to raise the concerns of residents, communities and professionals, we will support our communities to actively engage in the process to ensure they understand the proposals and will comment on the application as it progresses through the statutory process.	October 2023	Planning and Strategic Growth Manager

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Support our new Councillors to fulfil their roles as District Councillors and representative of their communities	A detailed induction programme delivered to all Councillors, to provide the tools, guidance support and encouragement to represent their wards and fulfil any roles they are given as part of the new council going forward.	September 2023	Corporate Services Group Manager
Review our governance arrangements for partnerships, performance and project management	A review of the governance arrangements will be undertaken to ensure decision making is informed, made in the right place and at the right time. A transparent framework exists to allow the required level of understanding and challenge to ensure we are doing the best we can for our residents and communities.	September 2023	Executive Director (John Richardson)
Embed our new performance management framework	Open and transparent data on our performance, development of our performance baseline and the metrics to be measured and meaningful analysis and understanding of our performance in key areas. Service plans and personal appraisals embedded and informing and linked to the delivery of our corporate plan. the framework is used to develop services, enhance delivery and decision making.	July 2023	Corporate Services Group Manager
Deliver the 2023 District Elections to ensure democracy for the district of Blaby	A successful and legally complaint election is delivered that encourages both people to vote and people to stand for election.	January 2024	Chief Executive

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Objective	A Place to Live		
Project	Outcome	Completion	Lead
Produce a new contaminated land strategy for the district with a supporting action plan.	We will have a clear approach to our contaminated land, a detailed action plan, a risk based approach to addressing contaminated land and focus our resources on sites that impact on our communities.	August 2024	Environmental Health, Housing & Community Services Group Manager
Continue our drive to Net Zero through an updated Climate Action Plan	We will have installed EV infrastructure in place at the depot to support our Net Zero ambitions.	March 2024	Neighbourhood Services & Assets Group Manager
Build on our Nationally recognised Lightbulb Service to set out how it can be even better, through a new development plan clearly providing a vision and way forward from 2024 - 2029.	A delivery plan produced to outline the role and governance of the lightbulb service, a partnership focus and robust financial position established. Clear roadmap produced identifying which of the pilots will be integrated into the service and how they will be funded	December 2023	Business , Partnerships & Health Improvement Group Manager
Ensure we are ready for the National introduction of food waste and other waste reform requirements.	A project is established to introduce a food waste service for Blaby, decision making is clear, a robust communications strategy is in place and delivered in partnership with our communities.	December 2023	Neighbourhood Services & Assets Group Manager

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Objective	A Place to Live		
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Focus on our growing homelessness and housing supply issues to ensure we can meet the needs of our communities	A feasibility study will be produced to support us to identify the most appropriate actions available to us to increase the amount of temporary accommodation we have access to, to support the growing demands on our housing services.	October 2023	Environmental Health, Housing & Community Services Group Manager
Continue our drive to Net Zero through an updated Climate Action Plan	We will have installed solar panels at the depot	October 2023	Neighbourhood Services & Assets Group Manager
Deliver the requirements of the Defra air quality grant.	Purchase of an electric sweeper and the conversion of one of our existing diesel refuse lorries to electric.	September 2023	Neighbourhood Services & Assets Group Manager
Continue our drive to Net Zero through an updated Climate Action Plan	Clear Action Plan developed, work to further reduce our carbon footprint, support mechanisms for residents and businesses to work towards Net Zero, embedded low carbon culture across the organisation and advocate for Net Zero in our day to day work.	July 2023	Environmental Health, Housing & Community Services Group Manager

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Objective	A Place to Work		
Project	Outcome	Completion	Lead
Ensure our ICT service meets the needs of the business	A clear LICTP strategy and roadmap produced and articulated, ensuring a reliable and robust service is provided, that technology is used to its full potential and a clear action plan to make the required improvements is produced and managed.	January 2024	Transformation Group Manager
Understand our assets and identify opportunities to utilise them to enhance local areas, develop income streams, ensure sustainability and that they are maintained to a high standard.	A clear asset register is in place and legal requirements and restrictions are understood for each of the assets. A management plan is in place for each of our assets to enable us to maintain them and meet any legal requirements.	October 2023	Neighbourhood Services & Assets Group Manager & Corporate Services Group Manager
Produce a high level options appraisal to consider the opportunities that exist to deliver our fleet and waste services through a partnership arrangement.	A high level options appraisal is produced and considered focusing on the different options of delivering both fleet and waste services.	July 2023	Neighbourhood Services & Assets Group Manager
Produce a new Economic Development Strategy to help create a sustainable and vibrant economy that works for all.	We will have a clear strategy, with an action plan that focusses us where the need and action will have the greatest impact.	June 2023	Business , Partnerships & Health Improvement Group Manager

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Objective	People Strategy		
Project	Outcome	Completion	Lead
Update our People Strategy and develop an Action Plan.	A clear People Strategy and Action Plan that reflects new ways of working, the support, development and retention of staff and the actions that we will take to promote Blaby District and the Council as a place to work.	January 2024	Strategic HR Manager & Executive Director (Sarah Pennelli)

Objective	Medium Term Financial Strategy		
Project	Outcome	Completion	Lead
Develop a business plan to support our Medium Term Financial Strategy to address our budget gap.	A clear plan linked to some of our key strategies such as transformation and commercialisation which clearly articulates our plans to address the budget gap within our budgets and the expected growing demands for our services.	August 2023	Finance Group Manager
Continue to develop the local plan to ensure we have an up to date a robust local plan	An updated local plan to provide a clear outlook for the forthcoming period.	December 2024	Planning and Strategic Growth Group Manager