

# **SCHEDULE OF CHARGES 2024/25**

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## CLASSIFICATION OF HEADINGS

The column headed "Basis of Charge" defines the basis for fees and charges to be applied.

Code	Basis of Charge	
A	Minimum Charge	
B	Hourly Rate	
C	Each Collection	
D	Each	
E	Flat Rate	
F	Each Visit	
G	Session	
H	All Day	
I	Part Day	
J	Per Copy	
K	Per Week	
L	Per Year	
M	Per Course	
N	Per Night	
P	Per Ticket	
Q	Per Quarter	
R	Per Page	

The column headed "Vat Category" defines the Value Added Tax (VAT) status of the charge.

**A definition of each category is given below:**

Category code	Category	Description
OS	Non-Business	The charge is outside the scope of VAT
EX	Exempt	The charge is exempt from VAT
ZR	Zero Rated	The charge is liable to VAT at a zero rate
SR	Standard Rated	The charge is liable to VAT at the standard rate

The standard rate of VAT is currently 20%.

Any future changes in the VAT rate will result in an amended charge from the date of change.



# SCHEDULE OF CHARGES 2024/25

## Refuse Collection and Recycling

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
<b>Refuse Collection and Recycling</b>								
<b>Business Waste – Refuse Collections</b>								
70 Litre Sacks	2128/MDE	C	OS*	£3.50	£3.50	£3.75	£3.75	1,3
Wheeled Bins (Weekly Collection)								
1100 litre - 1st bin	2128/MDD	Q	OS*	£26.99	£26.99	£28.99	£28.99	3
660 litre	2128/MDD	Q	OS*	£19.29	£19.29	£20.79	£20.79	3
360 litre	2128/MDD	Q	OS*	£12.99	£12.99	£13.99	£13.99	3
240 litre	2128/MDD	Q	OS*	£10.99	£10.99	£11.79	£11.79	3
<b>*Businesses outside of Blaby District will be liable for VAT</b>								
<b>Business Waste Mixed Recycling Collections</b>								
Wheeled Bins (Price Per Collection)	2128/MDT	Q	OS*	£12.99	£12.99	£13.99	£13.99	3
1100 litre	2128/MDT	Q	OS*	£8.99	£8.99	£9.69	£9.69	3
660 litre	2128/MDT	Q	OS*	£5.19	£5.19	£5.59	£5.59	3
360 litre	2128/MDT	Q	OS*	£4.89	£4.89	£5.29	£5.29	3
240 litre								
<b>*Businesses outside of Blaby District will be liable for VAT</b>								
<b><u>Commercial Glass Recycling Service (per bin)</u></b>								
Weekly Collection								
360 litre	2128/MDP	Q	OS*	£4.49	£4.49	£4.89	£4.89	3
<b>*Businesses outside of Blaby District will be liable for VAT</b>								
<b>Wheeled Domestic Refuse&amp; Recycling Bins</b>								
Up to 3 residents								
Standard Capacity (140 litres)	2127/MCB	D	OS	FOC	FOC	FOC	FOC	
Chargeable Capacity (240 LITRES)	2127/MCB	D	OS	£23.00	£23.00	£24.50	£24.50	
4-6 residents								

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
Standard Capacity (240 litres)	2127/MCB	D	OS	FOC	FOC	FOC	FOC	
Chargeable Capacity (380 litres)	2127/MCB	D	OS	£23.00	£23.00	£24.50	£24.50	
7 plus residents								
Standard Capacity (240 litres)	2127/MCB	D	OS	FOC	FOC	FOC	FOC	
Chargeable Capacity (380 litres)	2127/MCB	D	OS	£23.00	£23.00	£24.50	£24.50	
<b>*one-off charge</b>								
<b>Domestic Garden Waste Collections</b>								
Garden Waste bin (140 litre)	2127/MDH	L	OS	£28.20	£28.20	£30.00	£30.00	
Garden Waste bin (240 litre)	2127/MDH	L	OS	£41.70	£41.70	£44.00	£44.00	
Garden Waste bin Mid Subscription bin size change	2127/MDH	L	OS	£13.50	£13.50	£14.00	£14.00	
Telephone Charge - Per transaction	2127/MDH	L	OS	£2.50	£2.50	£2.50	£2.50	
<b>Negligently Damaged/Stolen Wheeled Bins</b>								
140 litre	2127/MEJ	D	OS	£23.00	£23.00	£24.50	£24.50	2
240 litre	2127/MEJ	D	OS	£23.00	£23.00	£24.50	£24.50	2
<b>Chargeable Household Collections (Via Telephone)</b>								
1 Large item	2127/MZA	C	OS	N/A	N/A	£32.50	£32.50	4
cost for each item after up to a maximum of 6	2127/MZA	C	OS	N/A	N/A	£20.00	£20.00	4
<b>Chargeable Household Collections (Via Website)</b>								
1 Large item	2127/MZA	C	OS	N/A	N/A	£30.00	£30.00	4
cost for each item after up to maximum of 6	2127/MZA	C	OS	N/A	N/A	£20.00	£20.00	4

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
<b>Cleansing Services</b>								
<b>Non Statutory Litter and Dog Bin Emptying Service</b>								
Standard bin service rate (dog and litter bins)	2126/MDR	Q	SR	£3.83	£3.19	£4.19	£3.49	
Remote bin service rate (dog and litter bins)	2126/MDR	Q	SR	£5.39	£4.49	£5.87	£4.89	
<b>Other Services</b>								
Non Statutory Mechanical Sweeping Service	2126/MDR	Q	SR	POA	POA	POA	POA	
Supplementary (Non Statutory) Litter Picking Service	2126/MDR	Q	SR	POA	POA	POA	POA	
Special waste clearance	2126/MDR	Q	SR	POA	POA	POA	POA	

#### Notes

1. Price per pack. Sold in packs of 20 sacks
2. Consistent with rates above for Wheeled Domestic refuse and Recycling Bins
3. Registered charitable organisations and schools may be eligible for a reduction on these rates in accordance with the 'Controlled Waste Regulations 2012'. Please send any enquires regarding this to the Business Waste team at [business.waste@blaby.gov.uk](mailto:business.waste@blaby.gov.uk)
4. New charging structure introduced from 2024/25. £30 for first item and £20 for each item thereafter, up to a maximum of 6 items

## SCHEDULE OF CHARGES 2024/25

### Environmental Health Services

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
<b><u>Control of Dogs</u></b>								
Stray Dogs - Statutory Charge	2114/MCB	D	OS	£25.00	£25.00	£25.00	£25.00	
Stray Dog Administration Fee	2114/MPF	D	SR	£36.00	£30.00	£37.20	£31.00	
Emergency Vets Fees	2114/MPH	D	SR	Actual Cost	Actual Cost	Actual Cost	Actual cost	
Pavement Stencils	2114/MCB	D	SR	Note 2	Note 2	Note 2	Note 2	
Fixed Penalty Notices:								
Public Space Protection Order Fixed Penalty Notice	2114/MCP	D	OS	£100.00	£100.00	£100.00	£100.00	
<b><u>Other Public Health Risks</u></b>								
Private Water Supplies								
Risk Assessment	2111/MRB	D	OS	Note 3	Note 3	Note 3	Note 3	
Sampling	2111/MRB	D	OS	Note 3	Note 3	Note 3	Note 3	
Investigation of Contamination	2111/MRB	D	OS	Note 3	Note 3	Note 3	Note 3	
Granting of Exceedance Authorisation	2111/MRB	D	OS	Note 3	Note 3	Note 3	Note 3	
Analysis of Domestic Supply	2111/MRB	D	OS	Note 4	Note 4	Note 4	Note 4	
Analysis Check Monitoring (Commercial)	2111/MRB	D	OS	Note 4	Note 4	Note 4	Note 4	
Analysis Audit Monitoring (Commercial)	2111/MRB	D	OS	Note 4	Note 4	Note 4	Note 4	
Section 28 - Statement of Facts	2111/MCB	D	OS	Note 3	Note 3	Note 3	Note 3	
<b><u>Contaminated Land</u></b>								
Response to enquiry relating to contaminated site								



Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
- Minimum Charge	2115/MPB	A	OS	£75.00	£75.00	£78.00	£78.00	
- Hourly Rate	2115/MPB	B	OS	Negotiable	Negotiable	Negotiable	Negotiable	
<b><u>Environmental Permitting Regulations</u></b>								
Prescribed Process Application Fee	2122/MPC	D	OS	Statutory	Statutory	Statutory	Statutory	
Prescribed Process Subsistence Payments	2122/MPC	D	OS	Statutory	Statutory	Statutory	Statutory	
Copy of Prescribed Processes Register	2122/MCB	D	OS	£335.00	£335.00	£335.00	£335.00	
Additional copy of Prescribed Process Permit	2122/MCB	D	OS	£18.00	£18.00	£18.00	£18.00	
<b><u>Private Sector Housing</u></b>								
Immigration Service Certificates								
Provision of Initial Certificate	2113/MCB	D	OS	£170.00	£170.00	£175.00	£175.00	
Subsequent Revision	2113/MCB	D	OS	£25.00	£25.00	£26.00	£26.00	
HMO Licence Fee (standard)	2113/MCB	D	OS	£580.00	£580.00	£605.00	£605.00	
HMO Licence Fee (subsequent)	2113/MCB	D	OS	£500.00	£500.00	£500.00	£500.00	
HMO Licence Renewal Fee (standard)	2113/MCB	D	OS	£450.00	£450.00	£470.00	£470.00	
HMO Licence Renewal Fee (subsequent)	2113/MCB	D	OS	£370.00	£370.00	£385.00	£385.00	
HMO licence subsistence charge	2113/MCB	D	OS	£315.00	£315.00	£330.00	£330.00	
Additional HMO Licence Related Work	2113/MCB	D	OS	Negotiable	Negotiable	Negotiable	Negotiable	
Section 49 & 50 Housing Notice	2113/MCB	D	OS	Note 3	Note 3	Note 3	Note 3	3
HMO licence application fee if property found already operating as a licensable HMO	2113/MCB	D	OS	NA	NA	£165.00	£165.00	10
<b><u>Food Safety</u></b>								
Food Premises Register (Commercial)								
Complete	2108/MCB	D	OS	£420.00	£420.00	£435.00	£435.00	
Per entry (minimum)	2108/MCB	D	OS	£13.00	£13.00	£14.00	£14.00	

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
Each additional entry	2108/MCB	D	OS	£8.00	£8.00	£8.00	£8.00	
Food Hygiene Rating Scheme - Revisit Inspection	2108/MCB	D	OS	£200.00	£200.00	£200.00	£200.00	9
Health Certificate - exported food	2108/MCB	D	OS	£155.00	£155.00	£160.00	£160.00	
<b><u>Envirocrime</u></b>								
Fixed Penalty Notices								
Depositing Litter	2116/MCP	D	OS	£150.00	£150.00	£150.00	£150.00	7,11
Failure to comply with:								
Waste Receptacles Notice	2116/MCP	D	OS	£80.00	£80.00	£80.00	£80.00	
Failure to Produce Waste Documents	2116/MCP	D	OS	£300.00	£300.00	£300.00	£300.00	
Failure to Produce Authority to Transport Waste	2116/MCP	D	OS	£300.00	£300.00	£300.00	£300.00	
Unauthorised Distribution of Free Printed Matter	2116/MCP	D	OS	£150.00	£150.00	£150.00	£150.00	
Waste Receptacles Offences	2116/MCP	D	OS	£80.00	£80.00	£80.00	£80.00	
Nuisance Parking	2116/MCP	D	OS	£0.00	£0.00	£0.00	£0.00	
Graffiti and Fly Posting	2116/MCP	D	OS	£150.00	£150.00	£150.00	£150.00	
Abandoned Vehicles	2116/MCN	D	OS	£200.00	£200.00	£200.00	£200.00	
Community Protection Fixed Penalty Notice	2116/MCP	D	OS	£100.00	£100.00	£100.00	£100.00	
Fly tipping Fixed Penalty Notice	2116/MCP	D	OS	£400.00	£400.00	£400.00	£400.00	
Fly Tipping Duty of Care Fixed Penalty Notice	2116/MCP	D	OS	£400.00	£400.00	£400.00	£400.00	8
Failure to display sign in Smoke free	2116/MCP	D	OS	£50.00	£50.00	£50.00	£50.00	5
Smoke free Fixed penalty notice	2116/MCP	D	OS	£200.00	£200.00	£200.00	£200.00	6

#### Notes

1. Statutory fee, therefore subject to revision by Government
2. According to quantity ordered
3. Contractor's hourly rate (max £45/£50)
4. Laboratory Costs
5. Reduced to £30 if paid within 15 days
6. Reduced to £150 if paid within 15 days
7. Reduced to £100 if paid within 10 days
8. Reduced to £300 if paid within 10 days
9. The food hygiene rating scheme has been in operation at Blaby District Council since 2007 issuing food businesses with a rating following their routine mandatory food inspection. In 2017 the Food Standards Agency introduced the power for local authorities to charge for a requested rescore visit to try and improve their Food Hygiene Rating score if they wish. Blaby District Council introduced the charging policy from 2017 at a cost of £150 per request for a rescore and this has not been reviewed since its introduction. The new proposed rate is £200 per request for rescore which includes a revised officer hourly rate and a more accurate representation of the time taken to process of revisiting and issuing a rescore."
10. New fee for 2024/25
11. All envirocrime FPN levels to be reviewed in 2024/25. Will require Cabinet approval at that time.

## SCHEDULE OF CHARGES 2024/25

### Car Parking

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
<b>Weavers Court, Narborough</b>								
Up to 1 Hour	4000/MKA	D	SR	£0.70	£0.58	£0.70	£0.58	
Up to 2 hours	4000/MKA	D	SR	£1.00	£0.83	£1.00	£0.83	
Up to 3 hours	4000/MKA	D	SR	£1.50	£1.25	£1.50	£1.25	
Up to 4 hours	4000/MKA	D	SR	£3.00	£2.50	£3.00	£2.50	
Over 4 hours	4000/MKA	D	SR	£6.00	£5.00	£6.00	£5.00	
Residents Parking Permits	4000/MKA	L	SR	£85.00	£70.83	£85.00	£70.83	
<b>Narborough Station, Narborough</b>								
All day	4000/MKA	H	SR	£6.00	£5.00	£6.00	£5.00	
Season Tickets	4000/MKA	L	SR	£500.00	£416.67	£500.00	£416.67	
<b>Leicester Road, Narborough</b>								
Up to 1 hour	4000/MKA	D	SR	£0.70	£0.58	£0.70	£0.58	
Up to 2 hours	4000/MKA	D	SR	£1.00	£0.83	£1.00	£0.83	
Up to 3 hours	4000/MKA	D	SR	£1.50	£1.25	£1.50	£1.25	
Residents Parking Permits	4000/MKA	L	SR	£85.00	£70.83	£85.00	£70.83	
<b>Enderby Road, Blaby</b>								
Up to 1 hour	4000/MKB	D	SR	£0.70	£0.58	£0.70	£0.58	
Up to 2 hours	4000/MKB	D	SR	£1.00	£0.83	£1.00	£0.83	
Up to 3 hours	4000/MKB	D	SR	£1.50	£1.25	£1.50	£1.25	
Up to 4 hours	4000/MKB	D	SR	£3.00	£2.50	£3.00	£2.50	
Over 4 hours	4000/MKB	D	SR	£6.00	£5.00	£6.00	£5.00	
Residents Parking Permits	4000/MKB	L	SR	£85.00	£70.83	£85.00	£70.83	
<b>Johns Court, Blaby</b>								
Up to 1 hour	4000/MKA	D	SR	£0.70	£0.58	£0.70	£0.58	
Up to 2 hours	4000/MKB	D	SR	£1.00	£0.83	£1.00	£0.83	

<b>Service</b>	<b>General Ledger Code</b>	<b>Basis of Charge</b>	<b>VAT Category</b>	<b>2023/24 (inc VAT)</b>	<b>2023/24 (exc VAT)</b>	<b>2024/25 (inc VAT)</b>	<b>2024/25 (exc VAT)</b>	<b>Note</b>
Up to 3 hours	4000/MKB	D	SR	£1.50	£1.25	£1.50	£1.25	
Up to 4 hours	4000/MKB	D	SR	£3.00	£2.50	£3.00	£2.50	
Over 4 hours	4000/MKB	D	SR	£6.00	£5.00	£6.00	£5.00	
Residents Parking Permits	4000/MKB	L	SR	£85.00	£70.83	£85.00	£70.83	
<b>Other Car Parks</b>								
Residents Parking Permits	4000/MKC	L	SR	£55.00	£45.83	£55.00	£45.83	
<b>Fixed Penalty Notices</b>	4000/MCX	D	OS	Statutory	Statutory	Statutory	Statutory	
<b>Amendments/Cancellation fee to permits</b>	4000/MKB	L	SR	£10.00	£8.33	£10.00	£8.33	

## SCHEDULE OF CHARGES 2024/25

### Licences

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
<b>Commercial Health Licensing</b>								
Animal Activities Licence Application Fee	2105/MCB	A	OS	£99.00	£99.00	£105.00	£105.00	1
Animal Activities Licence Grant Fee	2105/MCB	D	OS	£110.00	£110.00	£115.00	£115.00	
Animal Activities Licence Minor Variation Fee	2105/MCB	D	OS	£17.00	£17.00	£20.00	£20.00	
Animal Activities Licence Major Variation Fee	2105/MCB	D	OS	£52.00	£52.00	£55.00	£55.00	
Dangerous Wild Animals Act 1976	2105/MCB	D	OS	£225.00	£225.00	£235.00	£235.00	1
<b>Tattooists, Ear Piercing, Acupuncture, Semi- Permanent Make-up &amp; Electrolysis</b>								
Premises	2107/MCB	A	OS	£170.00	£170.00	£175.00	£175.00	
Personal Licence	2107/MCB	A	OS	£100.00	£100.00	£105.00	£105.00	
<b>Hairdressers</b>								
Premises	2107/MCB	A	OS	£115.00	£115.00	£120.00	£120.00	
Personal Licence	2107/MCB	A	OS	£65.00	£65.00	£70.00	£70.00	
Street Trading Licence	2108/MCB	A	OS	£370.00	£370.00	£390.00	£390.00	
Sex Establishments	8013/MCB	A	OS	£1,500.00	£1,500.00	£1,590.00	£1,590.00	
<b>Zoo Licences</b>								
New licence application	2105/MCB	A	OS	£960.00	£960.00	£1,020.00	£1,020.00	2
Renewal of licence	2105/MCB	A	OS	£960.00	£960.00	£1,020.00	£1,020.00	2
Transfer of licence to another person	2105/MCB	A	OS	£285.00	£285.00	£300.00	£300.00	2
Copy of licence	2105/MCB	A	OS	£25.00	£25.00	£27.00	£27.00	2
Change of circumstances	2105/MCB	A	OS	£50.00	£50.00	£55.00	£55.00	2
<b>Scrap Metal Licensing</b>								
Dealers Licence	2100/MCB	D	OS	£195.00	£195.00	£205.00	£205.00	

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
Site Licence	2100/MCB	D	OS	£195.00	£195.00	£205.00	£205.00	
Change of Site or Site Manager	2100/MCB	D	OS	£75.00	£75.00	£80.00	£80.00	
Change of Licensee Name	2100/MCB	D	OS	£25.00	£25.00	£27.00	£27.00	
Renewal of Licence	2100/MCB	D	OS	£180.00	£180.00	£190.00	£190.00	
<b>Hackney Carriages and Private Hire</b>								
Operator's Licence - 1 year	2101/MCB	A	OS	£180.00	£180.00	£185.00	£185.00	
Operator's Licence - 2 year	2101/MCB	A	OS	£295.00	£295.00	£290.00	£290.00	
Operator's Licence - 3 year	2101/MCB	A	OS	£405.00	£405.00	£395.00	£395.00	
Operator's Licence - 4 year	2101/MCB	A	OS	£520.00	£520.00	£500.00	£500.00	
Operator's Licence - 5 year	2101/MCB	A	OS	£630.00	£630.00	£605.00	£605.00	
Replacement Operator Licence	2101/MZA	D	SR	£20.00	£16.67	£18.00	£15.00	
Drivers Licence - 1 year	2101/MCB	A	OS	£125.00	£125.00	£120.00	£120.00	
Drivers Licence - 2 year	2101/MCB	A	OS	£200.00	£200.00	£195.00	£195.00	
Drivers Licence - 3 year	2101/MCB	A	OS	£280.00	£280.00	£275.00	£275.00	
Replacement driver badge and licence	2101/MZA	D	SR	£20.00	£16.67	£24.00	£20.00	
Replacement driver badge	2101/MZA	D	SR	£15.00	£12.50	£18.00	£15.00	
Replacement paper licence	2101/MZA	D	SR	£10.00	£8.34	£10.00	£10.00	
Knowledge & Highway Code Test	2101/MCB	D	OS	£40.00	£40.00	£40.00	£40.00	
Hackney Carriage Licence (Vehicle)	2101/MCB	A	OS	£205.00	£205.00	£190.00	£190.00	
Private Hire Vehicle Licence	2101/MCB	A	OS	£205.00	£205.00	£190.00	£190.00	
Hackney Carriage Licence (Vehicle) - 6 months	2101/MCB	A	OS	£155.00	£155.00	£150.00	£150.00	
Private Hire Vehicle Licence - 6 months	2101/MCB	A	OS	£155.00	£155.00	£150.00	£150.00	
Electric Vehicle	2101/MCB	A	OS	£102.50	£102.50	£95.00	£95.00	
Electric Vehicle - 6 months	2101/MCB	A	OS	£77.50	£77.50	£75.00	£75.00	
Ultra Low Emission Vehicle	2101/MCB	A	OS	£153.75	£153.75	£142.50	£142.50	
Ultra Low Emission Vehicle - 6 months	2101/MCB	A	OS	n/a	n/a	£112.50	£112.50	

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
Wheelchair Accessible Vehicle	2101/MCB	A	OS	£153.75	£153.75	£142.50	£142.50	
Wheelchair Accessible Vehicle - 6 months	2101/MCB	A	OS	n/a	n/a	£112.50	£112.50	
Replacement / Hire Vehicle Licence	2101/MCB	A	OS	£85.00	£85.00	£80.00	£80.00	
Novelty Vehicle Licence - limousine	2101/MCB	A	OS	£205.00	£205.00	£200.00	£200.00	
Mechanical inspection	2130/MCB	A	OS	£40.00	£40.00	£50.00	£50.00	
Mechanical inspection - limousine	2130/MCB	A	OS	£60.00	£60.00	£70.00	£70.00	
Mechanical re-inspection due to major fail	2130/MCB	A	OS	£20.00	£20.00	£20.00	£20.00	
Failure to attend mechanical / visual inspection	2130/MCB	A	OS	£20.00	£20.00	£55.00	£55.00	
Vehicle visual inspection	2130/MCB	A	OS	£5.00	£5.00	£5.00	£5.00	
Vehicle MOT	2130/MCB	A	OS	£20.00	£20.00	£25.00	£25.00	
Replacement vehicle plate (external)	2101/MZA	D	SR	£15.00	£12.50	£18.00	£15.00	
Replacement vehicle plate (internal)	2101/MZA	D	SR	£15.00	£12.50	£18.00	£15.00	
Replacement paper licence	2101/MZA	D	SR	£10.00	£8.34	£10.00	£10.00	
Vehicle transfer - PHV to HCV	2101/MZA	D	SR	£50.00	£41.67	£60.00	£50.00	
Trailer Licence	2101/MZA	A	OS	£50.00	£50.00	£50.00	£50.00	
<b>Residential Park Homes &amp; Caravan Sites</b>								
<b>Annual Fee</b>								
Band 1 - 0 to 10 Pitches	2118/MCB	D	OS	£195.00	£195.00	£205.00	£205.00	
Band 2 - 11 to 40 Pitches	2118/MCB	D	OS	£245.00	£245.00	£255.00	£255.00	
Band 3 - 41+ Pitches	2118/MCB	D	OS	£300.00	£300.00	£310.00	£310.00	
<b>New site licence</b>								
Band 1 - 0 to 10 Pitches	2118/MCB	D	OS	£510.00	£510.00	£530.00	£530.00	
Band 2 - 11 to 40 Pitches	2118/MCB	D	OS	£540.00	£540.00	£560.00	£560.00	
Band 3 - 41+ Pitches	2118/MCB	D	OS	£560.00	£560.00	£580.00	£580.00	
<b>Transfer of licence</b>								
All sites	2118/MCB	D	OS	£215.00	£215.00	£225.00	£225.00	
<b>Amendment of licence (no inspection)</b>								
Band 1-0 to 10 Pitches	2118/MCB	D	OS	£310.00	£310.00	£320.00	£320.00	



Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
Band 2-11 to 40 Pitches	2118/MCB	D	OS	£310.00	£310.00	£320.00	£320.00	
Band 3-41 + Pitches	2118/MCB	D	OS	£310.00	£310.00	£320.00	£320.00	
<b>Amendment of licence (with inspection)</b>								
Band 1 - 0 to 10 Pitches	2118/MCB	D	OS	£355.00	£355.00	£370.00	£370.00	
Band 2 - 11 to 40 Pitches	2118/MCB	D	OS	£375.00	£375.00	£390.00	£390.00	
Band 3 - 41+ Pitches	2118/MCB	D	OS	£405.00	£405.00	£420.00	£420.00	
<b>Depositing site rules</b>								
All sites	2118/MCB	D	OS	£155.00	£155.00	£160.00	£160.00	
<b>Application for Fit and Proper Person register.</b>								
All sites	2118/MCB	D	OS	£275.00	£275.00	£285.00	£285.00	
<b>Licensing Act 2003</b>								
Application/Annual Fees	2102/MCB	D	OS	Statutory	Statutory	Statutory	Statutory	
<b>Gambling Act 2005</b>								
New Small Casino								
New Application fee with provisional statement	2103/MCB	D	OS	£3,000.00	£3,000.00	£3,000.00	£3,000.00	
New Application fee	2103/MCB	D	OS	£8,000.00	£8,000.00	£8,000.00	£8,000.00	
Annual fee	2103/MCB	D	OS	£5,000.00	£5,000.00	£5,000.00	£5,000.00	
Variation fee	2103/MCB	D	OS	£4,000.00	£4,000.00	£4,000.00	£4,000.00	
Change of circumstances	2103/MCB	D	OS	£50.00	£50.00	£50.00	£50.00	
Transfer of licence	2103/MCB	D	OS	£1,800.00	£1,800.00	£1,800.00	£1,800.00	
Reinstatement fee	2103/MCB	D	OS	£1,800.00	£1,800.00	£1,800.00	£1,800.00	
Provisional Statement	2103/MCB	D	OS	£8,000.00	£8,000.00	£8,000.00	£8,000.00	
Copy of licence	2103/MCB	D	OS	£25.00	£25.00	£25.00	£25.00	
<b>New Large Casino</b>								
New Application fee with provisional statement	2103/MCB	D	OS	£5,000.00	£5,000.00	£5,000.00	£5,000.00	
New Application fee	2103/MCB	D	OS	£10,000.00	£10,000.00	£10,000.00	£10,000.00	
Annual fee	2103/MCB	D	OS	£10,000.00	£10,000.00	£10,000.00	£10,000.00	
Variation fee	2103/MCB	D	OS	£5,000.00	£5,000.00	£5,000.00	£5,000.00	
Change of circumstances	2103/MCB	D	OS	£50.00	£50.00	£50.00	£50.00	

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
Transfer of licence	2103/MCB	D	OS	£2,150.00	£2,150.00	£2,150.00	£2,150.00	
Reinstatement fee	2103/MCB	D	OS	£2,150.00	£2,150.00	£2,150.00	£2,150.00	
Provisional Statement	2103/MCB	D	OS	£1,000.00	£1,000.00	£1,000.00	£1,000.00	
Copy of licence	2103/MCB	D	OS	£25.00	£25.00	£25.00	£25.00	
<b>Regional Casino</b>								
New Application fee with provisional statement	2103/MCB	D	OS	£8,000.00	£8,000.00	£8,000.00	£8,000.00	
New Application fee	2103/MCB	D	OS	£15,000.00	£15,000.00	£15,000.00	£15,000.00	
Annual fee	2103/MCB	D	OS	£15,000.00	£15,000.00	£15,000.00	£15,000.00	
Variation fee	2103/MCB	D	OS	£7,500.00	£7,500.00	£7,500.00	£7,500.00	
Change of circumstances	2103/MCB	D	OS	£50.00	£50.00	£50.00	£50.00	
Transfer of licence	2103/MCB	D	OS	£6,500.00	£6,500.00	£6,500.00	£6,500.00	
Reinstatement fee	2103/MCB	D	OS	£6,500.00	£6,500.00	£6,500.00	£6,500.00	
Provisional Statement	2103/MCB	D	OS	£1,500.00	£1,500.00	£1,500.00	£1,500.00	
Copy of licence	2103/MCB	D	OS	£25.00	£25.00	£25.00	£25.00	
<b>Bingo Club</b>								
New Application fee with provisional statement	2103/MCB	D	OS	£300.00	£300.00	£300.00	£300.00	
New Application fee	2103/MCB	D	OS	£900.00	£900.00	£900.00	£900.00	
Annual fee	2103/MCB	D	OS	£275.00	£275.00	£275.00	£275.00	
Variation fee	2103/MCB	D	OS	£900.00	£900.00	£900.00	£900.00	
Change of circumstances	2103/MCB	D	OS	£30.00	£30.00	£30.00	£30.00	
Transfer of licence	2103/MCB	D	OS	£300.00	£300.00	£300.00	£300.00	
Reinstatement fee	2103/MCB	D	OS	£300.00	£300.00	£300.00	£300.00	
Provisional Statement	2103/MCB	D	OS	£900.00	£900.00	£900.00	£900.00	
Copy of licence	2103/MCB	D	OS	£25.00	£25.00	£25.00	£25.00	
<b>Tracks</b>								
New Application fee with provisional statement	2103/MCB	D	OS	£300.00	£300.00	£300.00	£300.00	
New Application fee	2103/MCB	D	OS	£900.00	£900.00	£900.00	£900.00	
Annual fee	2103/MCB	D	OS	£275.00	£275.00	£275.00	£275.00	
Variation fee	2103/MCB	D	OS	£900.00	£900.00	£900.00	£900.00	
Change of circumstances	2103/MCB	D	OS	£30.00	£30.00	£30.00	£30.00	

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
Transfer of licence	2103/MCB	D	OS	£300.00	£300.00	£300.00	£300.00	
Reinstatement fee	2103/MCB	D	OS	£300.00	£300.00	£300.00	£300.00	
Provisional Statement	2103/MCB	D	OS	£900.00	£900.00	£900.00	£900.00	
Copy of licence	2103/MCB	D	OS	£25.00	£25.00	£25.00	£25.00	
<b>Family Entertainment Centres</b>								
New Application fee with provisional statement	2103/MCB	D	OS	£300.00	£300.00	£300.00	£300.00	
New Application fee	2103/MCB	D	OS	£900.00	£900.00	£900.00	£900.00	
Annual fee	2103/MCB	D	OS	£275.00	£275.00	£275.00	£275.00	
Variation fee	2103/MCB	D	OS	£900.00	£900.00	£900.00	£900.00	
Change of circumstances	2103/MCB	D	OS	£30.00	£30.00	£30.00	£30.00	
Transfer of licence	2103/MCB	D	OS	£300.00	£300.00	£300.00	£300.00	
Reinstatement fee	2103/MCB	D	OS	£300.00	£300.00	£300.00	£300.00	
Provisional Statement	2103/MCB	D	OS	£900.00	£900.00	£900.00	£900.00	
Copy of licence	2103/MCB	D	OS	£25.00	£25.00	£25.00	£25.00	
<b>Adult Gaming Centre</b>								
New Application fee with provisional statement	2103/MCB	D	OS	£300.00	£300.00	£300.00	£300.00	
New Application fee	2103/MCB	D	OS	£900.00	£900.00	£900.00	£900.00	
Annual fee	2103/MCB	D	OS	£275.00	£275.00	£275.00	£275.00	
Variation fee	2103/MCB	D	OS	£900.00	£900.00	£900.00	£900.00	
Change of circumstances	2103/MCB	D	OS	£30.00	£30.00	£30.00	£30.00	
Transfer of licence	2103/MCB	D	OS	£300.00	£300.00	£300.00	£300.00	
Reinstatement fee	2103/MCB	D	OS	£300.00	£300.00	£300.00	£300.00	
Provisional Statement	2103/MCB	D	OS	£900.00	£900.00	£900.00	£900.00	
Copy of licence	2103/MCB	D	OS	£25.00	£25.00	£25.00	£25.00	
<b>Betting Premises (Other)</b>								
New Application fee with provisional statement	2103/MCB	D	OS	£300.00	£300.00	£300.00	£300.00	
New Application fee	2103/MCB	D	OS	£900.00	£900.00	£900.00	£900.00	
Annual fee	2103/MCB	D	OS	£275.00	£275.00	£275.00	£275.00	
Variation fee	2103/MCB	D	OS	£900.00	£900.00	£900.00	£900.00	
Change of circumstances	2103/MCB	D	OS	£30.00	£30.00	£30.00	£30.00	

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
Transfer of licence	2103/MCB	D	OS	£300.00	£300.00	£300.00	£300.00	
Reinstatement fee	2103/MCB	D	OS	£300.00	£300.00	£300.00	£300.00	
Provisional Statement	2103/MCB	D	OS	£900.00	£900.00	£900.00	£900.00	
Copy of licence	2103/MCB	D	OS	£25.00	£25.00	£25.00	£25.00	
<b>Family Entertainment Centre Gaming Machine</b>								
New applications	2103/MCB	D	OS	£300.00	£300.00	£300.00	£300.00	
Renewal	2103/MCB	D	OS	£300.00	£300.00	£300.00	£300.00	
Application fee	2103/MCB	D	OS	£100.00	£100.00	£100.00	£100.00	
Change of name	2103/MCB	D	OS	£25.00	£25.00	£25.00	£25.00	
Copy of permit	2103/MCB	D	OS	£15.00	£15.00	£15.00	£15.00	
<b>Prize Gaming Permit</b>								
New applications	2103/MCB	D	OS	£300.00	£300.00	£300.00	£300.00	
Renewal	2103/MCB	D	OS	£300.00	£300.00	£300.00	£300.00	
Application fee	2103/MCB	D	OS	£100.00	£100.00	£100.00	£100.00	
Change of name	2103/MCB	D	OS	£25.00	£25.00	£25.00	£25.00	
Copy of permit	2103/MCB	D	OS	£15.00	£15.00	£15.00	£15.00	
<b>Gaming Machines Notifications &amp; Permits in Licensed Premises</b>								
New applications fee	2103/MCB	D	OS	£150.00	£150.00	£150.00	£150.00	
Annual fee	2103/MCB	D	OS	£50.00	£50.00	£50.00	£50.00	
Application fee (existing S34 Operator)	2103/MCB	D	OS	£100.00	£100.00	£100.00	£100.00	
Vary application	2103/MCB	D	OS	£100.00	£100.00	£100.00	£100.00	
Transfer application	2103/MCB	D	OS	£25.00	£25.00	£25.00	£25.00	
Change of name	2103/MCB	D	OS	£25.00	£25.00	£25.00	£25.00	
Copy of permit	2103/MCB	D	OS	£15.00	£15.00	£15.00	£15.00	
Notification fee	2103/MCB	D	OS	£50.00	£50.00	£50.00	£50.00	
<b>Club Gaming Permit</b>								
New applications	2103/MCB	D	OS	£200.00	£200.00	£200.00	£200.00	
Annual fee	2103/MCB	D	OS	£50.00	£50.00	£50.00	£50.00	
Renewal	2103/MCB	D	OS	£200.00	£200.00	£200.00	£200.00	
Renewal (Club Premises Cert Holder)	2103/MCB	D	OS	£100.00	£100.00	£100.00	£100.00	
Application fee (fast track)	2103/MCB	D	OS	£100.00	£100.00	£100.00	£100.00	

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
Vary application	2103/MCB	D	OS	£100.00	£100.00	£100.00	£100.00	
Copy of permit	2103/MCB	D	OS	£15.00	£15.00	£15.00	£15.00	
<b>Club Machine Permit</b>								
New applications	2103/MCB	D	OS	£200.00	£200.00	£200.00	£200.00	
Annual fee	2103/MCB	D	OS	£50.00	£50.00	£50.00	£50.00	
Renewal	2103/MCB	D	OS	£200.00	£200.00	£200.00	£200.00	
Renewal (Club Premises Cert Holder)	2103/MCB	D	OS	£100.00	£100.00	£100.00	£100.00	
Application fee (fast track)	2103/MCB	D	OS	£100.00	£100.00	£100.00	£100.00	
Vary application	2103/MCB	D	OS	£100.00	£100.00	£100.00	£100.00	
Copy of permit	2103/MCB	D	OS	£15.00	£15.00	£15.00	£15.00	
Temporary Use Notice (TUN)	2103/MCB	D	OS	£300.00	£300.00	£300.00	£300.00	
Temporary Use Notice - copy	2103/MCB	D	OS	£25.00	£25.00	£25.00	£25.00	
Small Society Lottery Registration	2103/MCB	D	OS	£40.00	£40.00	£40.00	£40.00	
Small Society Lottery Registration Annual Fee	2103/MCB	D	OS	£20.00	£20.00	£20.00	£20.00	

### Notes

1. Plus Vet Fees
2. Plus Vet fees and Secretary of State Inspection Fee

## SCHEDULE OF CHARGES 2024/25

### Planning Services

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
<b>Planning Applications</b>								
Planning Application Fees	2202/MCB	D	OS	Statutory	Statutory	Statutory	Statutory	
Copies of Documents from Planning Application Files:								
Document Search and black & white copy thereof up to & including A3 size	2202/MZA	R	OS	£1.00	£1.00	£1.00	£1.00	
Document Search and colour copy thereof up to & including A3 size	2202/MZA	R	OS	£1.50	£1.50	£1.50	£1.50	
Document Search and colour copy thereof over A3 size	2202/MZA	R	OS	£4.00	£4.00	£4.00	£4.00	
<b>Statutory Plans</b>								
Blaby Neighbourhood plan (Made)	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Examiners Report	2206/MCB	D	OS	£57.00	£57.00	£57.00	£57.00	
Fosse Villages Neighbourhood plan (Made)	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Examiners report	2206/MCB	D	OS	£57.00	£57.00	£57.00	£57.00	
Fosse Villages Neighbourhood plan environmental report	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Blaby District Local Plan (Adopted)	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Inspector's Report	2206/MCB	D	OS	£57.00	£57.00	£57.00	£57.00	
Statement of Decisions on the Inspector's	2206/MCB	D	OS	£39.00	£39.00	£39.00	£39.00	
Sustainability Appraisal and Addendum	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Blaby District Local Plan (Delivery DPD) (Adopted)	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
including Policies Map	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
Policies Map only	2206/MCB	D	OS	£39.00	£39.00	£39.00	£39.00	
Inspector's Report and Appendices	2206/MCB	D	OS	£57.00	£57.00	£57.00	£57.00	
Main Modifications	2206/MCB	D	OS	£39.00	£39.00	£39.00	£39.00	
Additional Modifications	2206/MCB	D	OS	£39.00	£39.00	£39.00	£39.00	
Sustainability Appraisal and Addendum	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Habitats Regulations Assessment and Addendum	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
<b>Blaby District Local Development Framework</b>								
Blaby District Local Plan (Core Strategy) (Adopted)	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Inspector's Report	2206/MCB	D	OS	£57.00	£57.00	£57.00	£57.00	
Statement of Decisions on the Inspector's Report & Proposed Modifications	2206/MCB	D	OS	£39.00	£39.00	£39.00	£39.00	
Sustainability Appraisal and Addendum	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Blaby District Local Plan (Delivery DPD) (Adopted)	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Including Policies Map	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Policies Map only	2206/MCB	D	OS	£39.00	£39.00	£39.00	£39.00	
Inspector's Report and Appendices	2206/MCB	D	OS	£57.00	£57.00	£57.00	£57.00	
Main Modifications	2206/MCB	D	OS	£39.00	£39.00	£39.00	£39.00	
Additional Modifications	2206/MCB	D	OS	£39.00	£39.00	£39.00	£39.00	
Sustainability Appraisal and Addendum	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Habitats Regulations Assessment and Addendum	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
<b>Blaby District Local Development Framework</b>								
Annual Monitoring Report	2206/MCB	D	OS	£39.00	£39.00	£39.00	£39.00	
Sustainability Appraisal Scoping Report	2206/MCB	D	OS	£39.00	£39.00	£39.00	£39.00	

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
Housing Needs Survey	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Employment Land Study	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Urban Capacity Study	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Gypsy & Travellers' Accommodation	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
<b>Assessment</b>								
Strategic Flood Risk Assessment	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Landscape Character Assessment	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Climate Change Study	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Retail Study	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Phase 1 Vegetation & Habitat Study	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Blaby Town Centre Masterplan	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Sustainability Appraisal (Issues & Options v2)	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Sustainability Appraisal (Alternative Options)	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Local Development Scheme	2206/MCB	D	OS	£39.00	£39.00	£39.00	£39.00	
Statement of Community Involvement	2206/MCB	D	OS	£39.00	£39.00	£39.00	£39.00	
Village Services Factfile	2206/MCB	D	OS	£39.00	£39.00	£39.00	£39.00	
Settlement Hierarchy Report	2206/MCB	D	OS	£39.00	£39.00	£39.00	£39.00	
Leicester & Leicestershire Strategic Housing	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Market Area Assessment								
Leicester and Leicestershire Housing and Economic Development Needs Assessment	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Leicester & Leicestershire Housing Market	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Area Employment Land Study								
Strategic Housing and Employment Land Availability Assessment	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Open Space Audit	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Strategic Green Wedge Review	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	



Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
Assessment of Transport Implications	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Affordable Housing Viability Assessment	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Sustainability Assessment (Submission)	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Key Employment Sites Assessment	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Site Selection Methodology and Papers	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Delivery DPD Summary of Reg 18 Consultations	2206/MCB	D	OS	£39.00	£39.00	£39.00	£39.00	
Local Plan (Delivery DPD) - Preferred Options	2206/MCB	D	OS	£39.00	£39.00	£39.00	£39.00	
Local Plan (Delivery DPD) - Submission Version	2206/MCB	D	OS	£39.00	£39.00	£39.00	£39.00	
Core Strategy - all other versions	2206/MCB	D	OS	£39.00	£39.00	£39.00	£39.00	
Leicester & Leicestershire Growth	2206/MCB	D	OS	£111.50	£111.50	£111.50	£111.50	
Infrastructure Assessment								
Review of Local Plan	2206/MCB	D	OS	£39.00	£39.00	£39.00	£39.00	
<b><u>Other Documents</u></b>								
Annual Residential Land Availability Statement	2205/MCB	D	OS	£56.50	£56.50	£56.50	£56.50	
Annual Employment Land Availability Statement	2205/MCB	D	OS	£35.50	£35.50	£35.50	£35.50	
Motorway's Retail Area Information Pack	2205/MCB	D	OS	£30.00	£30.00	£30.00	£30.00	
Meridian Leisure Information Pack	2205/MCB	D	OS	£30.00	£30.00	£30.00	£30.00	
<b><u>Supplementary Planning Guidance</u></b>								
Affordable Housing	2205/MCB	D	OS	£35.50	£35.50	£35.50	£35.50	
Conservation Area Character Statement	2205/MCB	D	OS	£35.50	£35.50	£35.50	£35.50	
Planning & Noise	2205/MCB	D	OS	£35.50	£35.50	£35.50	£35.50	
Planning Obligations & Developer Contributions								
SPD	2205/MCB	D	OS	£35.50	£35.50	£35.50	£35.50	

<b>Service</b>	<b>General Ledger Code</b>	<b>Basis of Charge</b>	<b>VAT Category</b>	<b>2023/24 (inc VAT)</b>	<b>2023/24 (exc VAT)</b>	<b>2024/25 (inc VAT)</b>	<b>2024/25 (exc VAT)</b>	<b>Note</b>
<b><u>High Hedges</u></b>	2204/MCB	D	OS	£500.00	£500.00	£500.00	£500.00	

#### Notes

1. Including Appeal Decision Letters, Inspectors' Reports and Plans
2. Postage and Packaging extra
3. Subject to minimum charge of £12 if an invoice is required
4. 50% reduction to residents of Blaby District
5. Free to bona fide students
6. New policy guidance
7. A charge out rate for particular work can be obtained by application
8. No amendments following consultation

## SCHEDULE OF CHARGES 2024/25

### Building Regulations

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
<b>Building Regulation Applications</b>								
New Dwellings	5001/MCB	D	SR	Note 1	Note 1	Note 1	Note 1	
Domestic Extensions	5001/MCB	D	SR	Note 1	Note 1	Note 1	Note 1	
Other Domestic Works	5001/MCB	D	SR	Note 1	Note 1	Note 1	Note 1	
Commercial	5001/MCB	D	SR	Note 1	Note 1	Note 1	Note 1	
Demolition Application Charges	5001/MCB	D	OS	Note 1	Note 1	Note 1	Note 1	
Street Naming & Numbering	5001/MZA	D	OS	Note 1	Note 1	Note 1	Note 1	
Document Search of Building Regulation Files	5001/MCB	D	SR	£75.60	£63.00	£75.60	£63.00	
Document Search of Building Regulation Files and supplying copy of Decision Notice and Completion Certificate (if available)	5001/MCB	D	SR	£37.20	£31.00	£37.20	£31.00	
Letter re public sewer issues	5001/MZA	D	SR	£36.49	£30.41	£37.20	£31.00	
Letter re Exempt Buildings	5001/MCB	D	SR	£36.49	£30.41	£37.20	£31.00	
Letter re Exempt Buildings requiring inspection to confirm	5001/MCB	D	SR	£72.98	£60.82	£75.60	£63.00	
<b>Copies of other documents from Building Regulation Files (to be charged in conjunction with Document Search fee detailed above):</b>								
Black & white copy up to & including A3 size	5001/MCB	R	OS	£1.00	£1.00	£1.00	£1.00	
Colour copy up to and including A3 size	5001/MCB	R	OS	£1.00	£1.00	£1.00	£1.00	
Black & white copy over A3 size	5001/MCB	R	OS	£4.00	£4.00	£4.00	£4.00	

### Notes

1. Fees as per the Building Control Charges Scheme.
2. Postage and packaging extra.
3. Written consent must be obtained from the originator of documents or copyright holders.

## SCHEDULE OF CHARGES 2024/25

### Legal Services

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
<b>Legal Services</b>								
Planning Agreements	1370/MCB	A	OS	£2,500.00	£2,500.00	£2,750.00	£2,750.00	1
Unilateral Undertaking	1370/MCB	A	OS	£600.00	£600.00	£750.00	£750.00	1
Variation of Planning Agreement	1370/MCB	A	OS	£1,250.00	£1,250.00	£1,500.00	£1,500.00	
Lease of industrial estate unit/shop	1370/MCB	D	EX	£400.00	£400.00	£450.00	£450.00	
Non standard lease	1370/MCB	D	EX	£600.00	£600.00	£650.00	£650.00	
Deed of licence or variation of lease	1370/MCB	D	EX	£400.00	£400.00	£500.00	£500.00	
Surrender of lease	1370/MCB	D	EX	£600.00	£600.00	£750.00	£750.00	
Lease to assign	1370/MCB	D	EX	£600.00	£600.00	£750.00	£750.00	
Licence for works	1370/MCB	D	EX	£400.00	£400.00	£500.00	£500.00	
Costs in relation to sale or purchase of land	1370/MCB	A	EX	£1,000.00	£1,000.00	£1,000.00	£1,000.00	
Deed of release from restrictive covenant	1370/MCB	D	SR	£480.00	£400.00	£550.00	£440.00	
Adoption of open space	1370/MCB	A	EX	£1,200.00	£1,200.00	£1,200.00	£1,200.00	
Deed of dedication	1370/MCB	D	OS	£400.00	£400.00	£400.00	£400.00	
Deed of rectification	1370/MCB	D	SR	£600.00	£500.00	£750.00	£600.00	
Right of way (standard easement)	1370/MCB	D	OS	£500.00	£500.00	£500.00	£500.00	
Non standard easement	1370/MCB	A	OS	£600.00	£600.00	£750.00	£750.00	
Licence authorising change of use	1370/MCB	D	OS	£500.00	£500.00	£500.00	£500.00	
Grazing licence	1370/MCB	D	ZR	£250.00	£250.00	£250.00	£250.00	
JCT minor works contract	1370/MCB	D	OS	£500.00	£500.00	£600.00	£600.00	
Litigation for the recovery of debts, breaches in contract or other agreement	1370/MCB	D	OS	Note 2	Note 2	Note 2	Note 2	

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
Litigation costs in the event of prosecution for an offence	1370/MCB	D	OS	Note 2	Note 2	Note 2	Note 2	
<b>Footpath Orders</b>								
<b>Charge for diversion/extinguishment</b>								
<b>Of right of way</b>								
<b>First path:</b>								
- Preliminary	1370/MCB	D	OS	£1,500.00	£1,500.00	£1,750.00	£1,750.00	3
- Making order	1370/MCB	D	OS	£500.00	£500.00	£600.00	£600.00	3
- Order opposed and sent to Sec. of State	1370/MCB	D	OS	£700.00	£700.00	£800.00	£800.00	3
- Confirmation of order	1370/MCB	D	OS	£350.00	£350.00	£400.00	£400.00	3
<b>Additional paths:</b>								
- Preliminary	1370/MCB	D	OS	£350.00	£350.00	£400.00	£400.00	3
- Making order	1370/MCB	D	OS	£200.00	£200.00	£250.00	£250.00	3
- Order opposed and sent to Sec. of State	1370/MCB	D	OS	£200.00	£200.00	£250.00	£250.00	3
- Confirmation of order	1370/MCB	D	OS	£150.00	£150.00	£200.00	£200.00	3

### Notes

1. At cost - minimum charge.
2. Cost determined by court if appropriate.
3. Plus advertising costs

## SCHEDULE OF CHARGES 2024/25

### Land Charges

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
<b>Local Land Charge Search Fees</b>								
LLC1 Search:								1
- Residential/Commercial	1308/MCB	D	OS	£30.00	£30.00	£30.00	£30.00	2
CON 29 Required Search:								
- Commercial	1308/MCB	D	SR	£135.00	£112.50	£140.00	£116.67	
- Residential	1308/MCB	D	SR	£115.00	£95.83	£120.00	£100.00	2
CON 29 Optional (Questions 4 to 22)	1308/MCB	D	SR	£21.20	£17.67	£25.00	£20.83	3
CON 29 Building Regulations (Questions 1.1 (f) - (h) and 3.8)	1308/MCB	D	SR	£7.00	£5.83	£8.00	£6.67	3
LLC1 Additional Parcel Fee	1308/MCB	D	OS	£1.00	£1.00	£1.00	£1.00	4
CON 29R Additional Parcel Fee	1308/MCB	D	SR	£18.00	£15.00	£20.00	£16.67	4
Own written questions	1308/MCB	D	SR	£40.00	£33.33	£40.00	£33.33	3

#### Notes

1. Delegated to Corporate Services Group Manager in consultation with the Strategic Director (S151), subject to County Council element of charge. Law Society recommendations and any revision by the Lord Chancellor's Department.
2. Full Search (LLC1 & CON 29R) total cost is £127.40. Only the CON29 element of the charge attracts the standard rate of VAT. The LLC1 remains outside scope.
3. Cost per question
4. Subject to a "Parcel Cap" – the maximum number of additional parcels which will attract a fee in any one search is 15.

## SCHEDULE OF CHARGES 2024/25

### Other Health & Leisure Services

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
<u>Hire a Place to Grow</u>								
Community Plot	2036/MZA	L	EX	£55.00	£55.00	£60.00	£60.00	
Concession Rate	2036/MZA	B	EX	£9.00	£9.00	£9.00	£9.00	
Commercial Rate	2036/MZA	B	EX	£13.00	£13.00	£13.50	£13.50	
<u>Fitness Classes</u>								
Steady Steps Plus	2003/MCB	B	EX	£4.00	£4.00	£4.00	£4.00	
Keep Moving Count	2003/MCB	B	EX	£4.00	£4.00	£4.00	£4.00	
Easy Movers	2003/MCB	B	EX	£4.00	£4.00	£4.00	£4.00	
Fit2Dance	2003/MCB	B	EX	£4.00	£4.00	£4.00	£4.00	
Back to it Plus	2003/MCB	B	EX	£4.00	£4.00	£4.00	£4.00	
Walking Netball	2003/MCB	B	EX	£4.00	£4.00	£4.00	£4.00	
Tai Chi	2003/MCB	B	EX	£5.00	£5.00	£5.00	£5.00	
Ice House Tours	2037/MCB	D	SR	£5.50	£4.59	£5.75	£4.80	



## SCHEDULE OF CHARGES 2024/25

### Miscellaneous Fees and Charges

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
<b><u>Corporate Services</u></b>								
<b>Photocopying (Black &amp; White)</b>								
A4	8000/MCB	J	SR	Note 1	Note 1	Note 1	Note 1	
To and including A3	8000/MCB	J	SR	Note 1	Note 1	Note 1	Note 1	
Sale of minutes and agendas								
Per copy	8005/MCB	J	ZR	Note 1	Note 1	Note 1	Note 1	
Annual subscription	8005/MCB	L	ZR	Note 1	Note 1	Note 1	Note 1	
Planning Committee - annual subscription	8005/MCB	L	ZR	Note 1	Note 1	Note 1	Note 1	
Environmental Information Regulations 2004	1111/MCB	D	OS	Statutory	Statutory	Statutory	Statutory	
Freedom of Information Act 2000	1111/MCB	D	OS	Statutory	Statutory	Statutory	Statutory	
<b><u>Finance &amp; Assets</u></b>								
Rent of Glebe Drive, Countesthorpe								
Weekly rent (no.'s 16,18,20 & 32 only)	3009/MCC	L	OS	Note 2	Note 2	Note 2	Note 2	
Weekly rent (all others)	3009/MCC	K	OS	Note 2	Note 2	Note 2	Note 2	
<b>Hire of Council Chamber</b>								
- Per Hour or part thereof	8008/MCC	B	EX	POA	POA	POA	POA	
<b>Hire of Brooks Room</b>								
- Per Hour or part thereof	8008/MCC	B	EX	POA	POA	POA	POA	
Blaby Toilets	2124/MZA	F	SR	£0.20	£0.17	£0.20	£0.17	

Service	General Ledger Code	Basis of Charge	VAT Category	2023/24 (inc VAT)	2023/24 (exc VAT)	2024/25 (inc VAT)	2024/25 (exc VAT)	Note
<b><u>Council Tax Civil Penalties</u></b>								
- Failure to notify or provide information	1302/MZA	D	OS	£70.00	£70.00	£70.00	£70.00	4
- Subsequent failure to provide information	1302/MZA	D	OS	£280.00	£280.00	£280.00	£280.00	4
<b><u>Electoral Services</u></b>								
Sale of Register of Electors								
On paper								
- base charge	1305/MCB	A	OS	£10.00	£10.00	£10.00	£10.00	
- each additional 1,000 entries or part	1305/MCB	D	OS	£5.00	£5.00	£5.00	£5.00	
In computer data format								
- base charge	1305/MCB	A	OS	£20.00	£20.00	£20.00	£20.00	
- each additional 1,000 entries or part	1305/MCB	D	OS	£1.50	£1.50	£1.50	£1.50	
Letter of Confirmation of Registration	1305/MCB	D	OS	Note 3	Note 3	Note 3	Note 3	
<b><u>Workplace Charger Tariff</u></b>								
Electric Vehicle Chargers (per kw)	TBC	D	SR	N/A	N/A	£0.48	£0.40	5

#### Notes

1. Price available upon request
2. Subject to RPI upon uplift
3. Delegated to the Customer Access and Electoral Services Manager
4. Statutory charge
5. New charge 24/25