

## **SCHEME FOR THE ENROLMENT OF HONORARY ALDERMAN**

### **1 PROCEDURE**

- (a) Elections to the Roll of Honorary Aldermen will not take place every year, but will usually be held at the first meeting of the Council after the local Elections. Nominations at any other time will only be accepted in exceptional circumstances.
- (b) Any name put forward must be proposed by a serving Member of Blaby District Council and seconded by at least one other Member of the Council.
- (c) Any proposal must be submitted to the Chief Executive in writing on the prescribed form identifying how the proposed recipient meets the criteria.

Following which an informal discussion with Group Leaders will be arranged to assess whether there is likely to be majority support for the election.

- (d) If, following informal consultations, it appears to the Chief Executive that there is majority support for the nomination the proposed recipient will be contacted and a report will be prepared for Council to determine whether it wishes to offer election to the Roll of Honorary Aldermen to the proposed recipient.
- (e) Any election to the Roll of Honorary Aldermen will usually take place at a special Council meeting held immediately after the Annual Council meeting.

### **2 QUALIFICATIONS REQUIRED FOR ENROLMENT**

- (a) The Council may, in accordance with Section 249 of the Local Government Act 1972, and the provisions of this scheme, elect a person to the position of "Honorary Alderman".
- (b) The Council shall keep a list to be called "The Roll of Honorary Alderman" of those who have been elected to the position of Honorary Alderman.
- (c) An Honorary Alderman shall enjoy only those rights or privileges conferred by Section 249 of the Act and this scheme.
- (d) A person shall be deemed eligible to be enrolled as an Honorary Alderman provided that the person:

- is not a serving Member of Blaby District Council; and
- has normally expected to have served as a Member of the Council for at least 16 years the final year of which is within 2 years of the date of nomination or has served as Chairman or Leader of the Council; and
- has given exceptional service during that period. For Example,
  - going above and beyond to provide a positive solution for residents;
  - made a difference to or in the community;
  - demonstrated outstanding leadership.

### **3 METHOD OF ENROLMENT**

- (a) No person who has one or more of the above qualifications shall be enrolled automatically as an Honorary Alderman
- (b) Formal election to the Roll of Honorary Alderman shall be by a resolution of the District Council passed by not less than two thirds of the Members present and voting thereon at a meeting of the Council specially convened for the purpose with notice of the object.

### **4 WITHDRAWAL OF THE TITLE AND ITS PRIVILEGES**

The position of Honorary Alderman is awarded for exceptional service and is a non-political role. As such the Council considers that it is inconsistent for an Honorary Alderman to be politically active. In the event of an Honorary Alderman seeking election to the District Council, or any other Council within the area, he or she shall, cease to hold the position of Honorary Alderman.

Such withdrawal of the title shall be by way of formal motion to a meeting of the full Council, and subsequent resolution of the Council passed by not less than two thirds of the Members present and voting thereon at the meeting of the Council. On the passing of such resolution, the Council shall delete the name of the person concerned from the Roll of Honorary Aldermen and advise that person accordingly.

### **5 PRIVILEGES**

An Honorary Aldermen shall be entitled to the following rights and privileges:

- To enjoy the courtesy title of Honorary Alderman and to be so addressed.

- To receive a badge or emblem and to wear such badge or emblem.
- At each meeting of the Council to have seats reserved in the public gallery.
- To receive invitations to civic events which Members of the Council are invited.
- To walk in civic procession in a position immediately senior to serving Members.
- To be accorded the same honours on death as would apply in the case of a serving Member of the District Council.
- To enjoy such other privileges as the Council may confer upon them from time to time.