

**Application For Discretionary Rate Relief**  
**By A Non-Profit Making Organisation**

(Under Sections 43 & 47 of The Local Government Finance Act, 1988)

**Name of organisation**

.....

**Name and Address for Correspondence**

.....

.....

**Address of property for which relief is being claimed**

.....

.....

Please use the enclosed guidance notes to help you complete all sections of this application form as fully as possible. This will enable relief to be awarded to you at the correct amount.

**1. What are the main objectives of the organisation within the local community?**

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**2. Are there any sections of the community excluded from membership?  
YES/NO (If yes please list)**

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.....

**3. Membership details**

	<b>Number of Members</b>	<b>Subscription Costs</b>
<b>Male Adults</b>	.....	.....
<b>Female Adults</b>	.....	.....
<b>Senior Citizens</b>	.....	.....
<b>Junior</b>	.....	.....
<b>Other Concessions</b>	.....	.....

**In the case of a sports club, please state approximately how many members are non-playing**

.....



4. Are the premises used by anyone other than the organisation? YES/NO  
If Yes, how often and by whom?

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5. For what purpose do you use the property?

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.....  
.....

6. Does the organisation provide training or education for its members?  
YES/NO If yes, Please provide examples

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7. Does the organisation rely on unpaid voluntary help for maintenance of  
the premises or grounds?

YES/NO If yes, please provide details

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8. Please provide details of fund raising events in the last 12 months

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9. Has the organisation received a grant in the last 12 months for further  
provision or maintenance of existing facilities?

YES/NO If yes, please provide details

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10. Does the organisation provide a bar? YES/NO

If yes, please provide your latest accounts.

11. Is the organisation affiliated to any local/national/international  
organisations? YES/NO If yes, please provide relevant details

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12. How is the organisation involved in developing/promoting itself within  
the local community?

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.....  
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13. What percentage of members, are resident within Blaby District?

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Please provide any further information, which you wish to be considered  
in support of your application on a separate sheet of paper.

Signed..... Date.....

Print Name.....

Position within organisation.....

Contact telephone number.....

Notes

If this is your first application for relief please provide the following:

1. A copy of the Memorandum and Articles of Association, or rules of the Association
2. Copies of audited accounts and balance sheets for the last 2 years

If this is an annual review application please provide the following:

1. A copy of the Memorandum and Articles of Association, or rules of the Association, ONLY if there has been a change in the last 12 months
2. A copy of the last full years audited accounts and balance sheet

When complete, please return this application form together with the necessary enclosures to:

Blaby District Council  
Council Offices  
Desford Road  
Narborough  
Leicester  
LE19 2EP

Telephone: 0116 2727530

Fax: 0116 2727790

Email [revenues@blaby.gov.uk](mailto:revenues@blaby.gov.uk)