



How to find opportunities  
on ProContract and  
register an interest

# East Midlands Tender Portal

- \* <https://www.eastmidstenders.org/>
- \* This portal is used across the East Midlands to carry out electronic tenders bringing buyers and suppliers together making it easier for businesses to grow, develop and benefit the local economy
- \* You will receive automatic tender notifications - register your details and you'll receive alerts when opportunities arise
- \* You can view our advertised opportunities if you are a registered supplier, if you don't have an account you can [register here](#)
- \* If you have an account you can continue to [login here](#)
- \* To be able to bid for Contracts, your organisation will need to register for an account
- \* TOP TIP - either use a generic email address for notifications i.e. [Procurement@suppliername.com](mailto:Procurement@suppliername.com) or have someone responsible for changing the users as and when people leave (all notifications will go to this email address)

Go to <https://www.eastmidstenders.org> and click on the “Supplier Login”.





Login with your username and password.

Log In

User Name

Password

[Forgotten your username or password?](#)

Continue

If you can't remember either of them, click on "Forgotten your username or password?" and follow the instructions on screen to get a prompt or reset your details.

Home

### Home page

Activities [View full screen](#)

Active Recently added Last viewed

-- Please select --  Search

*Please select a buyer from the dropdown and click on the 'Go' button*

Opportunities [Find opportunities](#)

To search and view all of the latest opportunities available on the Due North portal, please click on the 'Find opportunities' link above

Click on either of the "Find opportunities" links.

## Opportunities

Narrow your results

Portals  
All

Organisations  
All

Regions  
There are 0 regions selected  
[Add new region](#)

Keywords

Include closed  
 Yes  No

Expression date  
Start date:  End date:

Published date  
Start date:  End date:

[Reset](#) [Update](#)

Opportunities

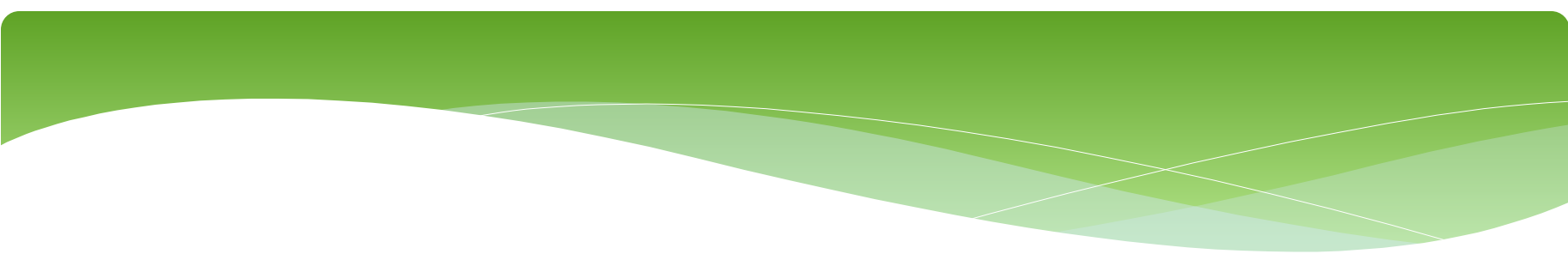
1 2 3 4 5 ... 121 Next >

Title	Buyer	Expression Start	Expression End	Estimated value
<a href="#">(2018) Invitation to apply for Gateshead Council Mobile Concessions Approved List (Invitation to apply for Gateshead Council Mobile Concessions Approved List)</a>	Gateshead Council	24/05/2018	21/05/2023	N/A
<a href="#">(NU/1195) Newcastle University Urban Observatory Sensors DPS</a>	Newcastle University	20/07/2016	18/08/2020	N/A
<a href="#">(NU/1239) Newcastle University Healthcare Technologies Dynamic Purchasing System</a>	Newcastle University	21/12/2016	22/12/2022	N/A
<a href="#">(NU/1328) Newcastle University Test Rig, Reactor and Environmental Chamber Dynamic Purchasing</a>	Newcastle	21/06/2018	21/07/2021	N/A

All of the opportunities that have been advertised are listed in the centre of the screen. You can:

- a) Search by a specific key word or title; or
- b) Filter these down by the Council (buying organisation), dates, keywords or region and click "Update".

Please note that Welland Procurement supports all opportunities created by Rutland County Council, Blaby District Council, Melton Borough Council, Borough Council of Wellingborough and East Northamptonshire Council. Please select "Welland Procurement" as the "organisation"



Opportunities			
Title	Buyer	Expression Start	Expression End
<a href="#">Tender for Treasury Management Services</a>	South Kesteven District Council	15/01/2020	11/02/2020

After you have searched/filtered the opportunities, in order to take part in the request for quotation/invitation to tender, click on the name of the opportunity, and then click on “Register interest in this opportunity”. **Please note registering an interest does not equate to submitting a response – you will need to submit a response by the stated deadline.**

### Tender for Treasury Management Services

<b>Main contract details</b> Opportunity Id DN457871 Title Tender for Treasury Management Services Categories 66600000-6 - Treasury services Description A contract for the provision of treasury management services	<b>Expression of interest window</b> From 15/01/2020 10:00 to 11/02/2020 12:00 <a href="#">Register interest in this opportunity</a>
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Once you have expressed an interest, you will be able to access the tender documentation by clicking “here”.

Expression of interest successful

### Expression of interest successful

You have successfully registered interest in the following opportunity for **Bidding** :-

#### Tender for Treasury Management Services

You will receive an email notification shortly confirming your registration of interest.

### What happens next?

- You have been invited to participate in the RFQ event for this opportunity.
- **Tender for Treasury Management Services** has been added as a new activity in your [activities centre](#).
- To view this RFQ event now, click [here](#).

### I don't have time to look at the RFQ now, what should I do?

- Don't worry your activity is stored safely against your account and an invitation has been sent to your registered email address [businessaccount641@yahoo.com](mailto:businessaccount641@yahoo.com). The invitation contains a direct link to this RFQ.
- Please note however that the closing date for this RFQ is 11 February 2020 12:00. Make sure you leave enough time to complete your response.



## Home page

Activities

Active Recently added Last viewed

-- Please select -- Go Search Go

South Kesteven District Council

Click on the dropdown and click on the 'Go' button

You will be able to access the all active opportunities that you have registered an interest in on the Home Page. Under “Active”, select the relevant organisation from the drop down list and click “Go”.


Click on the name of the opportunity, and then you will be able to view all documents and your response (where this has been started).

Activities [View full screen](#)

Active Recently added Last viewed

South Kesteven District Council Go Search Go

Buyer	Title	Current event	Event deadline
★ South Kesteven District Council	<a href="#">Tender for Treasury Management Services</a>	Tender for Treasury Management Services	11/02/2020



Please see separate “how to” guides for:

- How to register on ProContract
- How to submit a bid
- How to amend notification settings
- How to amend your company details
- How to add a new “workgroup” and individual to your account