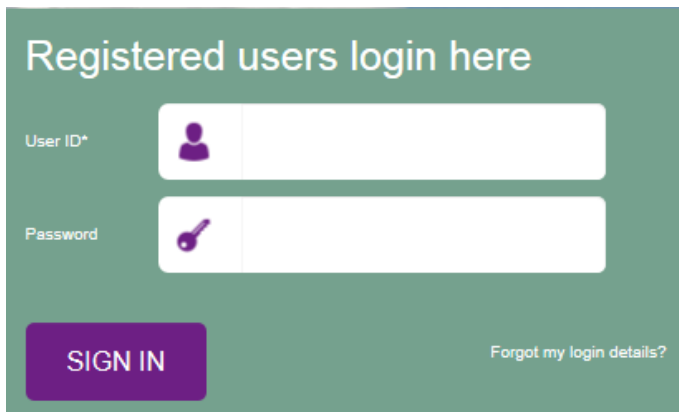


Housing Register How to Bid Guide

Placing a bid

To place a bid for a property, you must first log into your account.

You will only be able to log into your account if your application is Live.



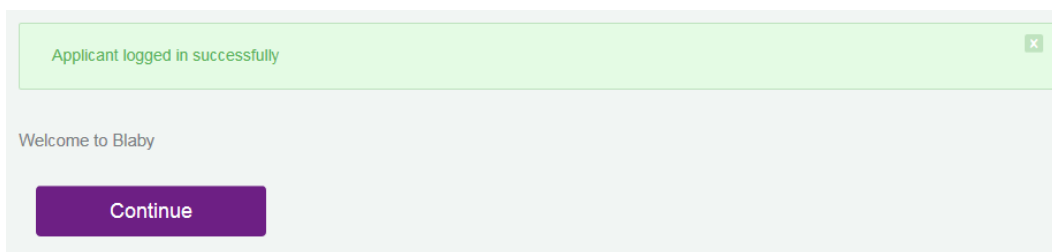
Registered users login here

User ID*

Password

SIGN IN [Forgot my login details?](#)

Once you have logged in, you will see a message telling you that you have logged in successfully.

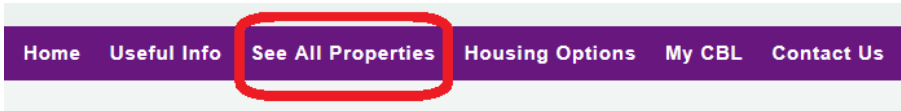


Applicant logged in successfully

Welcome to Blaby

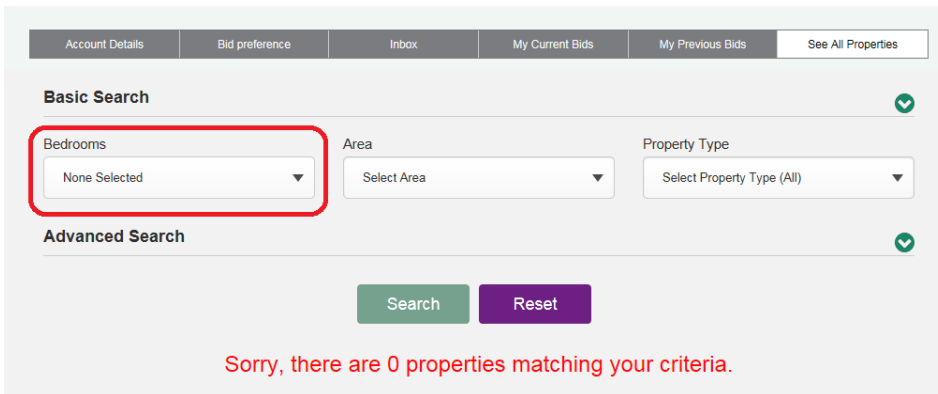
Continue

On the purple bar across the top of the page, select the 'See All Properties' button.

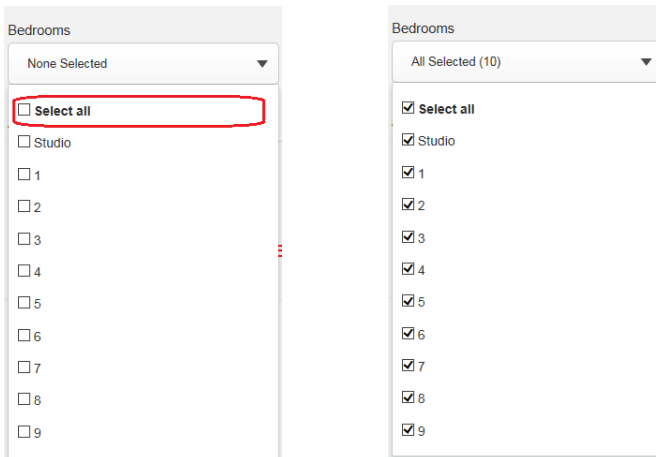


You may find that the properties page says that there are zero properties. This may not be accurate.

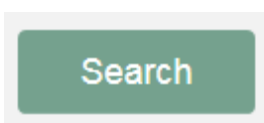
Select the arrow in the 'Bedrooms' search box.



Choose 'Select All' and you will see that all checkboxes are automatically ticked.

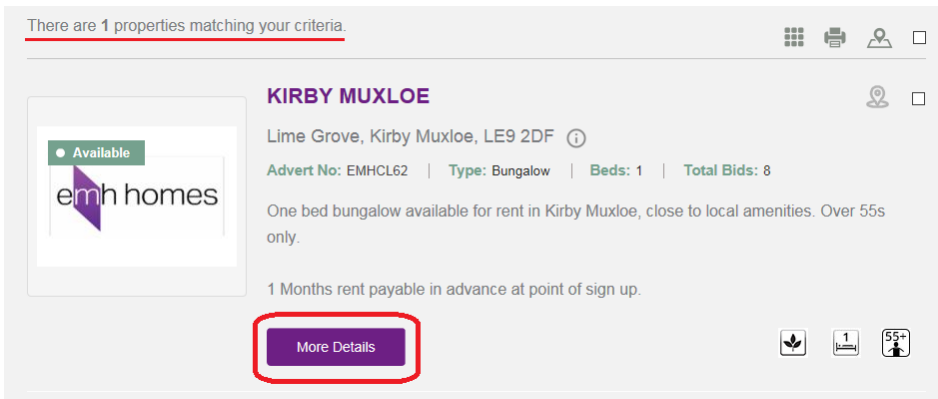


Select the 'Search' button and the system will search for any properties that you may be able to bid for.



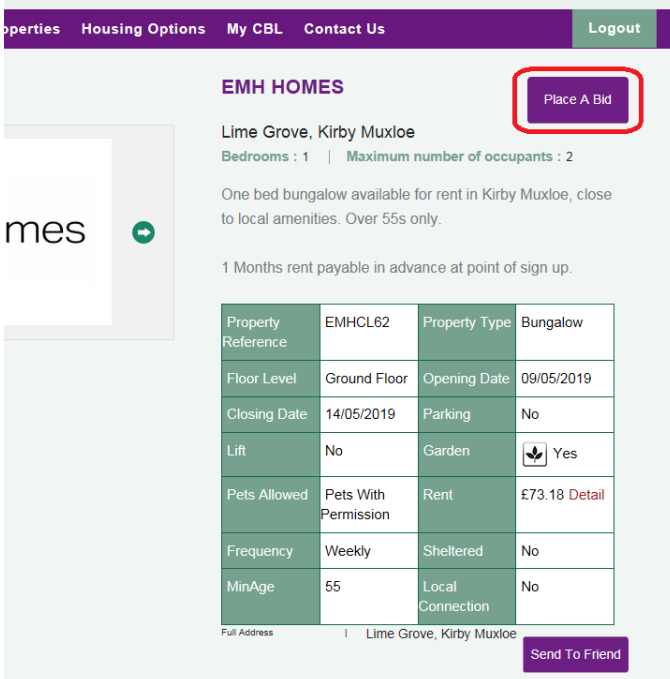
If there are suitable properties, they will now show on your screen showing basic detail about the property.

To read more details about the property or to place a bid on the property select the 'More Details' button on the advert.

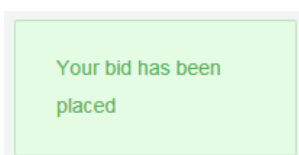


On the property page you will see more details, including the weekly rent and whether pets are allowed.

To place a bid on the property, select the purple 'Place a Bid' button.



A green message should appear confirming that the bid has been placed.



Withdrawing a bid

To withdraw a bid placed for a property, go to the property's advert page. There will be a purple 'Withdraw a Bid' button. Select this button.

es Housing Options My CBL Contact Us Logout

EMH HOMES [Withdraw A Bid](#)

Lime Grove, Kirby Muxloe
Bedrooms : 1 | Maximum number of occupants : 2

One bed bungalow available for rent in Kirby Muxloe, close to local amenities. Over 55s only.

1 Months rent payable in advance at point of sign up.

Property Reference	EMHCL62	Property Type	Bungalow
Floor Level	Ground Floor	Opening Date	09/05/2019
Closing Date	14/05/2019	Parking	No
Lift	No	Garden	Yes
Pets Allowed	Pets With Permission	Rent	£73.18 Detail
Frequency	Weekly	Sheltered	No
MinAge	55	Local Connection	No

Full Address | Lime Grove, Kirby Muxloe [Send To Friend](#)

A green message should appear confirming that the bid has been withdrawn.

