

ARTICLE 2 – MEMBERS OF THE COUNCIL

2.1 COMPOSITION AND ELIGIBILITY

- (a) **Composition.** The Council will comprise 39 members, otherwise called Councillors. One or more Councillors will be elected by the voters of each ward in accordance with a scheme drawn up by the Boundary Commission (Electoral Commission) and approved by the Secretary of State, subject to periodic reviews.
- (b) **Eligibility.** Only registered voters of the district or those living or working there will be eligible to hold the office of Councillor.

2.2 ELECTION AND TERMS OF COUNCILLORS

The regular election of Councillors will be held on the first Thursday in May every four years. The terms of office of Councillors will start on the fourth day after being elected and will finish on the fourth day after the date of the next regular election.

2.3 ROLES AND FUNCTIONS OF ALL COUNCILLORS

- (a) **Key Roles.** All Councillors will:
- i. collectively be the ultimate policy-makers and carry out a number of strategic and corporate management functions;
 - ii. contribute to the good governance of the area and actively encourage community participation and citizen involvement in decision making;
 - iii. deal with individual casework and act as an advocate for constituents in resolving particular concerns or grievances;
 - iv. respond to constituents' enquiries and representations, fairly and impartially;
 - v. participate in the governance and management of the Council; and
 - vi. maintain the highest standards of conduct and ethics.
- (b) **Rights and duties**
- i. In as far as the law permits, Councillors will have rights of access to such documents, information, land and buildings of the Council as are

necessary for the proper discharge of their functions.

- ii. Councillors will not make information public which is confidential or exempt without the consent of the Council or divulge information given in confidence to anyone other than a Councillor or Officer entitled to know it.
- iii. For these purposes, “confidential” and “exempt” information are defined in the Access to Information Procedure Rules in Part 4 Section 2 of this Constitution.

2.4 CONDUCT

Councillors will at all times observe the Members’ Code of Conduct and the Protocol on Member/Officer Relations set out in Part 5 Section 1 of this Constitution.

2.5 ALLOWANCES

Councillors will be entitled to receive allowances in accordance with the Members’ Allowances Scheme set out in Part 6 of this Constitution.