

## Self-build Register Application Form for Individuals

Blaby District Council has a legal duty under the Self-build and Custom Housebuilding Act 2015 to keep a register of individuals and associations of individuals who wish to acquire serviced plots of land within the District to bring forward self-build and custom housebuilding projects.

We advise that you read the Self-build Register Frequently Asked Questions document prior to completing this form so that you understand the application process.

If you are seeking, either alone or with others, to acquire a serviced plot of land to build a house to occupy as your main or sole residence, then you need to complete the Individual Form.

If you are a group of individuals, or represent a group of individuals (to be referred to as an association of individuals) who want to acquire one or more serviced plots of land to undertake a self-build or custom housebuilding project, then you need to complete the Form for Associations.

Please make sure that you are completing the correct version of the form.

Entry on to the Register does not guarantee that a suitable plot of land will be identified or become available. The Register provides the Council with valuable information on demand for self-build and custom housebuilding in the local area and is a key part of the Council's evidence base for this type of housing.

Please read the questions carefully and answer truthfully. If at a later date it is found that the applicant is not eligible for inclusion in the Register, the Council has the right to remove an entry from the Register.

Personal details included on the register will not be made public, but anonymous headline data extracted from it may be published (i.e. overall numbers of registered entries for various categories, geographical areas of interest, types of housing sought etc.).

To keep the Register up-to-date, the Council will review entries in the Register every 2 years from the date of entry into the Register. This will involve contacting the named individual or Lead Contact of the Association to confirm that the details they have provided remain accurate and that they still intend to undertake a self-build project within the District.

Please continue to the next page to begin completing the form.

\* Indicates a mandatory question

## Eligibility Criteria

Q1. To be eligible for entry in the Register, you must meet all of the following three criteria:

- (i) Be aged 18 and over;
- (ii) Be a British citizen, a national of an EEA State other than the United Kingdom, or a national of Switzerland;
- (iii) Seeking (either alone or with others) to acquire a serviced plot of land within Blaby District to build a house to occupy as your sole or main residence.

I can confirm that I meet all three of the eligibility criteria listed above\*  
(Please tick one of the boxes below)

Yes  No

## Name

Q2. Title\*

Please tick one.

Mrs.  Ms.  Mr.  Dr.  Miss.

Q3. First name\*

Q4. Surname\*

## Address

Q5. House Number\*

Q6. Street Name\*

Q7. Town / Village\*

Q8. County\*

Q9. Post code\*

Q10. Date of birth\* *Please enter in dd/mm/yyyy format*

Q11. Nationality\*

Q12. Telephone Number\*

Q13. Email Address\*

Q14. Preferred method of contact\*

Please tick one.

Email  Telephone  Post

Q15. Where in the District would you be interested in building your own home?

Please tick all that apply.

Anywhere within the District

Aston Flamville

Glenfield

Lubbesthorpe

Wigston Parva

Blaby

Glen Parva

Narborough

Braunstone Town

Huncote

Potters Marston

Cosby

Kilby

Sapcote

Countesthorpe

Kirby Muxloe

Sharnford

Croft

Leicester Forest East

Stoney Stanton

Elmesthorpe

Leicester Forest West

Thurlaston

Enderby

Littlethorpe

Whetstone

Q16. Do you own your own plot of land within the District on which you want to build your own home?

Yes  No

Q17. What size plot would you be interested in?

Less than 150 square metres  150 – 300sqm  300sqm and above

Q18. Have you applied to be included on the Self-build Register of any other local authority?

Yes  No

If yes, please tick all that apply.

Charnwood Borough Council

Hinckley and Bosworth Borough Council

Harborough District Council

Leicester City Council

Melton Borough Council

North West Leicestershire District Council

Oadby and Wigston Borough Council

Rugby Borough Council

Other

If other, please provide the name of the local authority / authorities.

Thank you. You have now completed the form.

Please make sure you have completed all of the mandatory questions, indicated by an \*.

You can submit the completed form to the Council by email or post.

Email: [planning.policy@blaby.gov.uk](mailto:planning.policy@blaby.gov.uk)

Post:

Planning Policy  
Blaby District Council  
Council Offices  
Desford Road  
Narborough  
Leicester  
LE19 2EP

The Council must determine an application for entry in the Register within 28 days of the date that the application is received.

If you are deemed eligible for entry in the Register, the Council will make an entry in the Register and notify you in writing within 28 days of the date of the determination that you have been included in the Register.

If you are not deemed eligible for entry in the Register, the Council will notify you in writing within 28 days of the date of the determination and provide reasons why you are not eligible for entry in the Register.