

ELECTION OF CHAIRMAN OF COMMITTEES, SUB-COMMITTEES AND PANELS PROCEDURE RULES

- 1 Eligibility for election of Chairman shall be as stated in the adopted terms of reference for the Committee, Sub-Committee or Panel concerned.
- 2 If during the course of the Municipal Year, a Chairman needs to be elected for a meeting, the following shall be the basis of election:
 - 2.1 Candidates for Chairman must be eligible for Chairmanship.
 - 2.2 A vote shall be taken for all eligible candidates proposed and seconded for election and the candidate with the majority of votes shall be elected Chairman.
 - 2.3 If there is a tie, Chairmanship for the meeting or part of the meeting will be held by an eligible candidate of the political party previously holding the Chairmanship. (Except that in the case of the Scrutiny Commission, see 3.1 below)
 - 2.4 If there is no eligible candidate meeting the criteria of 2.3 above, the Chairmanship will be decided by the drawing of lots in respect of all eligible candidates.
 - 2.5 The election under 2 above is subject to the proviso that, if the Chairman elected for the municipal year becomes present, that person shall preside, unless disqualified from so doing.

3 SCRUTINY COMMISSION

- 3.1 A Scrutiny Commissioner from one of the two largest minority groups will be eligible to hold the position of Chairman. If more than one nomination is received from the two largest minority groups, a vote will be taken at Annual Council to determine who will hold the position of Chairman of Scrutiny Commission.
- 3.2 In the event of the Commission Chairman and Vice-Chairman being absent from the meeting any Member of Scrutiny Commission can be appointed to Chair the Commission meeting.