

**JOINT ARRANGEMENTS****BLABY DISTRICT COUNCIL AND HINCKLEY & BOSWORTH BOROUGH COUNCIL JOINT COMMUNITY SAFETY PARTNERSHIP OVERVIEW & SCRUTINY COMMITTEE****GENERAL**

- This joint body between Blaby District Council and Hinckley & Bosworth Borough Council Scrutiny Commissions will report to the Cabinet Executive or direct to the Council if relating to functions reserved to the Council.

**MEMBERSHIP, CHAIRMANSHIP AND QUORUM**

- Number of Members: **Blaby - 18  
HBBC - 12**
- All Scrutiny Commission members from each authority
- Substitute Members permitted: YES
- Whether Proportionality applies: YES
- Eligibility/Non-Eligibility for Membership:
  - Members of the Cabinet Executive are not eligible.
- Eligibility/Non-Eligibility for Chairmanship/Vice-Chairmanship:
  - Any Member of the Joint Scrutiny Committee can be appointed to Chair the meeting in the event of the Joint Committee Chairman and Vice-Chairman being absent from the meeting.
- Quorum: **8**

All Scrutiny Commission members of both Blaby District Council and Hinckley and Bosworth Council. 8 Members present will constitute quorum with a minimum of 3 from each Council.

**REGULARITY OF MEETINGS AND VENUE**

A minimum of one meeting to be held annually, alternating the venue each

year, to be held during October/November and at another suitable time if required. A planning meeting to be held with Officers and Chairs of each Scrutiny Commission a minimum of four weeks prior to the Joint Annual Meeting.

## **CHAIRING**

The role of Chair and Vice Chair shall be rotated annually between the Scrutiny Commission Chairs of each Authority. In the absence of the host Chair the other Authority Scrutiny Chair shall act as meeting Chair and a Vice Chair will be appointed from Members present for that meeting only.

## **TERMS OF REFERENCE**

- To perform a joint Overview and Scrutiny function in relation to the Joint Community Safety Partnership Board.
- To receive a joint report from the Chair of the Joint Community Safety Partnership Board on the delivery of Joint CSP Action Plan and priorities for the last year and Joint Community Safety priorities for the coming year;
- To receive requests from either Authority to carry out additional work and determine the appropriate way to handle these requests;
- To report to the Joint Community Safety Partnership Board and Leicestershire Safer Communities Strategy Board any recommendations arising from the Joint Committees work;
- To review arrangements to secure continuous improvement in the way in which the Community Safety Partnership functions are exercised having regard to a combination of economy, efficiency and effectiveness;
- To monitor the performance and risks relating to those services delivered jointly by the Community Safety Partnership against national and local performance targets;
- To consider any matter in relation to the Community Safety Partnership function affecting both areas or their residents jointly;
- To refer items put forward for consideration by individual members of the Joint Committee where these relate to joint community safety partnership services;
- Contribute to the Police and Crime Commission budget process.