

MEMBER DEVELOPMENT STEERING GROUP

GENERAL

- An advisory body with no delegated powers.
- This body reports direct to Council.

MEMBERSHIP, CHAIRMANSHIP AND QUORUM

- Number of Members: **9**
- Substitute Members permitted: YES
- Whether Proportionality applies: NO
- Appointments/Removal from Office: By the Council
- Eligibility/Non-Eligibility for Membership:
 - 1 Member must be newly elected to the Council in their first term of office.
- Eligibility for Chairmanship/Vice-Chairmanship
 - All Members of the Steering Group are eligible to hold these positions of office.
- Quorum: **3**

PROCEDURES

Compilation of Agenda

The Democratic Services, Scrutiny & Governance Manager is responsible for the compilation of the Agenda in consultation with the Chief Executive.

FUNCTIONS

- To provide strategic direction to formulate, implement, monitor and evaluate member development.

- To strategically monitor and prioritise development plan activities.
- To strategically monitor the member development budget.
- To review training outcomes.
- To ensure link to Council aims, priorities and objectives.
- To maintain the Member Development Charter.
- To develop the Elected Member Development Programme.
- To promote development opportunities.
- To ensure cross-party communication.
- To share learning best practice.
- To ensure and promote accessibility.
- To promote diversity.
- To demonstrate continuous improvement.
- To identify learning objectives.
- To agree the Induction Programme.

DELEGATED POWERS

None.